

The regular meeting of the Page County Conservation Board was held July 12, 2016 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Tom Johnson  
Kathy Jordan  
Holly Martin  
Keith Meyer

Board Member absent:

Ron Bitting

Staff present:

Rich Wallace  
Charly Stevens

Also in attendance were Allan Jordan, Larry Shum, Dennis Tillman, Terry Broyles, Ruth Ross, Ayn Taylor, Jon Herzberg, Joyce Kruse, Judith Blay/spouse, Ernie Robinson, Bill Johnson, Roger Sebeniecher and Jon Van Nordstrand.

**MOTION:** A motion was entered by Meyer to accept and approve the agenda as presented, second by Jordan. All in favor and motion carried.

**MOTION:** A motion was entered by Jordan to approve the Minutes of June 14, 2016, second by Meyer. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of June were presented for review. Claims for mid-month July were presented for approval and payment. Explanations for expenditures were given by staff.

**MOTION:** A motion was entered by Meyer to approve all claims as presented, second by Jordan. All in favor and motion carried.

New Business included an update on the water installation at Rapp Park.

Stevens presented an update to the Board on current grant opportunities that were awarded towards getting water into Rapp Park, \$90,000 from the Cy and Carolyn Rapp Foundation is available upon completion of the project and a second grant is pending. Former Board member, Charles Spencer, inquired about getting written permission to accomplish some fundraising. The consensus of the board was that Spencer should attend a board meeting and request permission to hold fundraising activities, Martin and Meyer were not in favor of the fundraising request. A short discussion was then held on having modern restroom facilities. The topic was tabled until we can obtain estimates on the total cost of the project.

Old Business included an update on the gun range, various topics of concern about the equestrian area including camp sites and signage. Ayn Taylor gave a brief summary on trail competition held at Pierce Creek.

Dennis Tillman presented an update to the Board in regard to the gun range. There will be a 5 member committee; the current committee has met and has worked on the levels of membership which will include individual (\$25), family (\$35), and daily pass (\$5). There will be no lifetime memberships and no reservations except for LE, DOC and Hunter Ed classes; those entities take precedence over range use. The final reading of the SOP was completed, orientation packets are complete and radio release was given to KMA. Signage will be made on a portable stand and placed on the corner of 150<sup>th</sup>/A Ave on the days when the range is open to the public.

Dennis went over the procedures that will be implemented, prospective shooters will be read the regulations and safety rules of the range along with the hold harmless agreement, sign the acknowledgment forms, pay the fee and receive their range card and then they are allowed to go to the range. Board Member Martin inquired about the capacity of the range insofar as how many shooters at a time, Tillman stressed that only 5 shooters are allowed on the firing line and that the RSO will manage the number of shooters.

The committee would like to have Saturday, July 16 as the opening day for the range, which is the 3<sup>rd</sup> Saturday and opening hours would be 9 till 1 hour before sundown, an hour earlier to allow for the 1st day opening and orientation process. The committee is seeking approval of the board to accept the orientation packet, SOP and the opening date. An in-depth discussion then centered on DOC usage on the range.

**MOTION:** A motion was entered by Jordan to accept the gun range committee's recommendations for the orientation packets, the range SOP and the opening date of July 16 for the range at Pierce Creek, second by Martin. All in favor and motion carried.

Joyce Kruse presented some basic rules for the equestrian campground. Discussion centered on the posting and enforcement of said rules. Charly will email a copy of the rules to the board for consideration. Kruse also requested additional manure containment structures in several locations.

**MOTION:** A motion was entered by Martin to proceed with the posting of the basic equestrian rules, second by Jordan. All in favor and motion carried.

Ayn Taylor gave a short summary on the trail competition that was held at Pierce Creek, she indicated that there were 11 obstacles already available and that she brought in an additional 14. She would like to host a 2<sup>nd</sup> competition on August 27; the board gave unanimous approval for the event.

There being no further business to come before the Board, the meeting moved to adjournment.

**MOTION:** A motion was entered by Meyer to adjourn, second by Jordan. All in favor and motion carried. Meeting then adjourned at 8:05 p.m.

Approved 8/9/2016

  
Chair

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Board Secretary

The regular meeting of the Page County Conservation Board was held August 9, 2016 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Tom Johnson  
Kathy Jordan  
Holly Martin

Board Members absent:

Ron Bitting  
Keith Meyer

Staff present:

Rich Wallace  
Charly Stevens

Also in attendance were Dennis Tillman, Allan Jordan, Larry Shum, Joyce Kruse, Ruth Ross, Rick Rivers, Terry Broyles and Ernie Robinson.

**MOTION:** A motion was entered by Martin to accept and approve the agenda for August 9, 2016 as presented, second by Jordan. All in favor and motion carried.

**MOTION:** A motion was entered by Martin to approve the Minutes of July 12, 2016, second by Jordan. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of July were presented for review. Claims for mid-month August were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Jordan to approve all claims as presented, second by Martin. All in favor and motion carried.

New Business included the addition of park updates as proposed by Board Member Martin. The following updates were then given.

1. Ross Park – had a bad washout at the boat ramp and ramp had to be rebuilt, a load of rock was brought in to the ramp area.
2. Nodaway Valley Park – storm cleanup, unblocking trails/trimmed up trails. Rebuilt one bridge bottom. Both bridge floorings have now been repaired.
3. Pioneer – water line trench from previous year's work evidently has settled and need to be filled in to correct any potential hazard.
4. Rapp Park – installed containment rails on the 20 foot ramp to the handicapped dock. Flooring planks were secured.
5. Pierce Creek – all trails are open by mowing

All areas have been mowed prior to breakdown of several mowers. RAGBRAI activity did bring in some campers to Pierce Creek, Rapp and Pioneer but not in large numbers; most participants stayed in Shenandoah.

The Board was updated with monies received for Rapp Park water project. The Board has received a total of \$95,000; (\$90,000 from Rapp Foundation and \$5,000 from Greater Shenandoah Foundation). Wallace indicated that he has talked with several contractors and hopes to have an estimate for the September board meeting. Board Member Jordan discussed the proposal from Charles Spencer on allowing him to seek additional funds through fundraising.

**MOTION:** A motion was entered by Jordan to give written permission to Charles Spencer to allow him to seek funds for Rapp Park water project with the stipulation that the monies are earmarked for Rapp Park and sent to the Page County Conservation office. If in the future any projects for Rapp Park the Board would request prior board approval, second by Martin. All in favor and motion carried. Other sources of potential grants were then discussed.

Old Business included Pierce Creek gun range and Joyce Kruse with trails, signage, insurance and equine area.

Dennis Tillman, Range Committee member, presented an update on the range. The range has been open to the public now for 3 Wednesdays and 1 Saturday with 39 members as of August 9, 2016. This breaks down to 7 family memberships and the remainder are individual memberships. Mr. Tillman detailed number of users; July 16 – 30 shooters, July 20 – 9, July 27 – 13 and August 3 – 16. They brought in an additional committee member; Roger Martin and now the committee consist of Roger Martin, Dennis Tillman, Allan Jordan, Terry Broyles and Tom Berrier.

A storage building has been purchased for \$900 + \$175 (delivery charge) and the committee has approved the purchase to use the building for storage of range materials and equipment. Dennis also publicly thanked Ernie Robinson for providing a range flag and for assisting with the RSO duties when the range opened. RSO training will be conducted thru an instructor from Weeping Water, Nebraska. He produced a flyer advertising the range which will be distributed through various outlets. A Facebook page will be set up by a volunteer and range grants/DNR grants and volunteer hours were also discussed.

Joyce then distributed copies of her agenda which included "No horse trailer" signs and directional signage pointing non horse campers to the north campground. She inquired about utilizing 4wheelers on the trail for hauling equipment during a scheduled workday. She reviewed trails that have some maintenance issues, wanting to obtain some more trees and the installation of a few more obstacles in the horse playground. Both of these additions should not impact grounds maintenance. Additional manure containment structures were discussed, Rich indicated that he would dig the pits and the volunteers could finish up the project. Joyce inquired about insurance coverage/waivers if she sets up poker rides with donations coming back to the county for future projects. She

distributed a copy of the waiver used at Brushy Creek. Staff will check with Nordland Insurance on insurance issues. Joyce hopes to schedule a poker ride/workday in September and a Halloween ride in October.

**MOTION:** A motion was entered by Jordan to allow volunteers to use 4 wheelers to work on the trail, second by Martin. All in favor and motion carried. It was determined that no trail closures signs will be necessary. Rich will be notified of the workday in advance.

Public comments from Rick Rivers and he complimented the process being used for the public to access the range.

There being no further business to come before the board, the meeting then moved to adjournment.

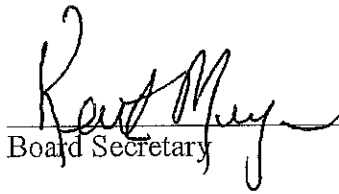
**MOTION:** A motion was entered by Jordan to adjourn, second by Martin. All in favor and motion carried. Meeting then adjourned at 7:45 p.m.

Approved 9/13/2016

Chair

A handwritten signature in black ink, appearing to be "Rick Rivers", written over a horizontal line.

Board Secretary

A handwritten signature in black ink, appearing to be "Kurt Meyer", written over a horizontal line.

The regular meeting of the Page County Conservation Board was held September 13, 2016 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Vice-Chair, Ron Bitting.

Board Members present:

Ron Bitting  
Kathy Jordan  
Holly Martin  
Keith Meyer

Board Member absent:

Tom Johnson

Staff present:

Rich Wallace  
Charly Stevens

Also in attendance were Dennis Tillman, Larry Shum, Roger Martin, Terry Broyles, Tom Berrier, Joyce Kruse, Ayn Taylor, and Ruth Ross

**MOTION:** A motion was entered by Meyer to accept and approve the agenda for September 13, 2016 as presented, second by Jordan. All in favor and motion carried.

**MOTION:** A motion was entered by Martin to approve the Minutes of August 9, 2016, second by Jordan. All in favor and motion carried.

**CLAIMS:** The pre-approved claims of end of August were presented for review. Claims for mid-September were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Jordan to approve all claims as presented, second by Martin. All in favor and motion carried.

Old Business items included the gun range and equestrian items.

Terry Broyles brought everyone up to date on the gun range; there are 54 members to date. A donation of tin and wood have been given towards the building of a shelter house adjacent to the range. The range committee is looking at grants/donations to include the installation of a 150 yard water line and a hydrant has been donated. The storage shed has been set and the range related equipment is now stored there on site at the range instead of the maintenance building. If donations come in, the committee would like to add a range cover at the 100 yard line to cover the shooters. Tom Berrier has donated a new folding table for use at the range.

Joyce Kruse mentioned that the trails are in good shape and campsites looks good. Trail use was questioned when they are wet. Staff will continue to monitor the trails.

Joyce indicated that she will be having a horse ride and work day on September 24 and 25<sup>th</sup>. She also indicated that a Halloween ride will also take place on October 22 and 23<sup>rd</sup>. Insurance coverage was discussed at length and the ride is insured under Pony Express Club. Joyce also discussed the Back Country Horsemen group wanting to come in and do some trail work, they'll be covered under their insurance and would bring their own equipment. The group will attend a Conservation board meeting and inquire as to the Board's position on allowing their group to work on trail improvements on the outside perimeter of the trails.

New Business included park updates with a summary of activities other than normal maintenance were presented to the Board for their review.

Winter park issues are a concern, the water is turned off but the electric remains available and Rich detailed the number of disadvantaged park users who camp in the park during the winter. Does the Board want to increase the rates during the off season or shut off the electricity to the campgrounds to avoid the influx of these campers? This would be the during the winter season (November thru March). This was tabled until the October meeting.

Rapp Park water project was briefly discussed. Rich has made contact with Page 1 Rural Water in regard to the water line along with discussion with a septic contractor.

Charly approached the Board about moving the Environmental Health office to a different location due to potential office expansion. Board of Supervisor Herzberg said he would look for an alternate office location. Bitting mentioned it was logical to have that office in the courthouse due to the need to have those closing documents then given to the Recorder's office.

Public comments were presented from Ayn Taylor; she indicated that her obstacle course competition and ride turned out in a positive way despite some weather conditions and she indicated that she would donate \$75 of the proceeds to the Board.

Bitting asked Jon Herzberg if the Board of Supervisors would send a letter of recommendation to the gun range committee members as a way of saying thank you for all the hard work they put in and continue to put towards making the range safe and successful.

There being no further business to come before the Board, the meeting then moved to adjournment.

**MOTION:** A motion was entered by Meyer to adjourn, second by Jordan. All in favor and motion carried. Meeting then adjourned at 7:10 p.m.



Approved 10/11/2016

  
Chair

  
Board Secretary

The regular meeting of the Page County Conservation Board was held October 11, 2016 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Tom Johnson  
Kathy Jordan  
Ron Bitting  
Keith Meyer

Board Member absent:

Holly Martin

Staff present:

Rich Wallace  
Charly Stevens

Also in attendance were Dennis Tillman, Roger Martin, Tom Berrier, Karen Lane and Joyce Kruse.

**MOTION:** A motion was entered by Meyer to accept and approve the agenda for October 11, 2016 as presented, second by Bitting. All in favor and motion carried.

**MOTION:** A motion was entered by Meyer to approve the Minutes of September 13, 2016, second by Bitting. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of September were presented for review. Claims for mid-October were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Bitting to approve all claims as submitted, second by Jordan. All in favor and motion carried.

New Business discussion included F250 truck and a request from Page County Public Health. Wallace went over the mechanical problems of the F250 and he is waiting on an estimate repair. The working season is winding down and repairs could wait until spring but to have repairs completed before the seasonal employees come back to work. He cited the mileage and condition of all of the county conservation vehicles.

Angie Hakes, Page County Public Health administrator, has sent a request to the Conservation Board in regard to having condom dispensers installed at the county park. The request was made due to the rate of transmittable diseases in SW Iowa. Page County Public Health would supply the dispensers and the condoms if staff could install dispenser. A short discussion followed; the Conservation Board has no problem with a

dispenser being installed, however they felt that the Public Health department should be in control of all of it.

**MOTION:** A motion was entered by Meyer, to allow Page County Public Health to install, and maintain the condom dispenser at a yet to be determined location in a county park, second by Bitting. A roll call of votes were then taken; Meyer – yes, Bitting – yes, Jordan – abstained from voting and Johnson – yes (only as a tie-breaker). It was noted that no Conservation resources will be used.

Old Business discussion items included Pierce Creek range, Rapp Park water project and winter usage in the parks. Dennis Tillman indicated that the range is running smoothly with the fifteen weeks it has been open for a total of 580 volunteer hours. The storage building has been installed and donations of metal siding, corrugated iron, wood and food has been given. The next project is to purchase some rafters for the 12x18 shelter house; Charly will check on the balance on the account and let Dennis know. In order to let range members know about any updates or closing due to inclement weather, an email notification system needs to be installed. The request for email address and phone numbers will be amended onto the Hold Harmless Agreement page that all members sign. Dennis also suggested placing a statement on our web page that the park and trails are open to use during periods when the range is active. Board Member Meyer questioned the need to have the range open during the winter; Tillman indicated that the committee will discuss this item at its next meeting.

Wallace brought to the Board about the water project at Rapp Park. Page 1 Rural Water will not do the project and the Shenandoah City Council has approved for the project to connect to their line, although they will not be doing the installation. A bid spec letter will be sent to contractors by November 1, last estimate was at \$105,000, but we will know more when the bids come in. This project entails water lines to 12 sites, hydrants and water to closest of the 2 shelter houses.

Winter usage in the parks, in particular the electric meters was discussed at length. Displacement of “homeless” people was a factor with the electric and final decision made by unanimous decision was to leave the electric meters on.

Public comments from Joyce Kruse included the trails at Nodaway Valley Park, she inquired if the trails would be closed for repair due to erosion. Wallace indicated that if the trail was to be regraded and re-seeded then the trails would be closed to mountain bikes and horses until at such a time that the erosion is under control.

Public comment period was then closed.

Board Member Meyer inquired about the cost of a skid loader and Chair Johnson inquired about the roofing tresses from Miller Lumber and he was told that had been settled.

There being no further business to come before the Board, the meeting then moved to adjournment.

**MOTION:** A motion was entered by Jordan to adjourn, second by Bitting. All in favor and motion carried. Meeting then adjourned at 7:20 p.m.

Approved 11/8/2016

  
Chair

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Board Secretary

The regular meeting of the Page County Conservation Board was held November 8, 2016 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Tom Johnson  
Kathy Jordan  
Holly Martin

Board Members absent:

Ron Bitting  
Keith Meyer

Staff present:

Rich Wallace  
Charly Stevens

Also in attendance were Joyce Kruse, Rod Goodemote, Jerry Cavin, Randal Carlson, Terry Broyles, Joe and Lindsey Justesen, Mitch, Whitney and Micah Grosseohre, Michael Graham, Jacob Holmes, Kaitlynn Holmes, Dennis Tillman, Diane McMullen, Marvin Freed, Andrea Tally, Kevin Tally, Kalen Fulk, Pastor David Tompkins and Connie Sampers.

**MOTION:** A motion was entered by Martin to accept and approve the agenda for November 8, 2016 as presented, second by Jordan. All in favor and motion carried.

**MOTION:** A motion was entered by Jordan, to approve the Minutes of October 11, 2016, second by Martin. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of October were presented for review. Claims for mid-November were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Jordan to approve all claims as submitted, second by Martin. All in favor and motion carried.

New Business included complaint received on condom dispensers, district meeting invitation to Conservation Board, and turtle exhibit.

Diane McMullen and members of the Heartland for Family Values group voiced their concerns to the Board on the decision that the Conservation Board made in regard to allowing Page County Public Health to install and maintain a condom dispenser in one of the county parks. Marvin Freed sent a letter to the Board; he reviewed the purpose of the letter and asked for reconsideration of the motion and various members of the group also expressed their concerns.

**MOTION:** A motion was entered by Jordan to rescind the original motion made in October that allowed Page County Public Health to install and maintain a condom dispenser in one of the county parks. Jordan felt in the best interests of separation of church and state that we do not allow the dispenser to be installed. Martin expressed concerns of the legality of the turnover of the previous motion. A call of votes was then read; Jordan, yes, Johnson, yes and Martin, undecided. Motion carried two to one.

Stevens expressed that Page County Conservation is hosting the quarterly IACCB district meeting on Thursday, November 17. She invited the board to attend if their schedule allows. She reviewed the tentative agenda. Stevens also informed the Board that we'll have a turtle exhibit (informational boards, hands-on turtle shell that kids can crawl through, a turtle that kids can sit on). We propose to have it thru end of January.

Old Business included water project and road drainage at Rapp Park, tiling at Pioneer Park and an update on F250 truck with motor problems.

Bid letters to contractors have been mailed with a due date of December 12 for the installation of water at Rapp Park. Wallace met with Trent Tiemeyer about the drainage issue on the roads at Rapp Park, roads are too flat and not built up, need to have the water drain away from the road; by building up the road and installing more rock. An old tile line at Pioneer Park gave way sending water down the hill onto the road, re-tiling has been completed. Concerns about the Mammoth were voiced; the uncompleted sculpture has been moved to the maintenance building at Pioneer Park until at such a time it can be welded together. The site for its placement is still under water.

The Board was notified of the F250 truck repairs and an estimate to fix it. The injectors went out and motor is bad with a \$9,000 possible repair bill. The truck has been down since September. Board was in consensus to table the truck item until we can meet with the Board of Supervisors.

An update on the gun range was presented by Dennis Tillman. He indicated that the work is being done on obtaining email addresses from the members so communication can be sent if the need arises on inclement weather, etc. He said there is currently a membership base of 60 individuals. An RSO (range safety officer) class has been scheduled to certify individuals to increase safety on the range during use. Tillman and Broyles reviewed procedures and membership costs for the visitors in the audience.

Joyce Kruse thanked Rich for the trail work that has been done and for the wheel barrows that were donated. She is researching grants and would like permission to seek grants. She indicated that the Board would know the details of the grant she would be applying for. She indicated that more pens, gravel and solar lights are needed. Back Country Horseman group is willing to work on trails, she indicated that a representative would be willing to come down and work on trails, she will try and schedule that early spring for them to come and present at a board meeting. Joyce has been working on an insurance waiver and has contacted the County Attorney; this is for rides that may be organized at Pierce Creek. Additional trees and posts have been installed since the last work day in

the equestrian area. She would like to have a manure containment structure installed in the non-electric area. She indicated another work day perhaps next spring.

There being no further business to come before the Board, the meeting then moved to adjournment.

**MOTION:** A motion was entered by Jordan to adjourn, second by Martin. All in favor and motion carried. Meeting then adjourned at 7:05 p.m.

Approved 12/13/2016

  
Chair

  
Board Secretary

The regular meeting of the Page County Conservation Board was held December 13, 2016 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Tom Johnson  
Kathy Jordan  
Holly Martin

Board Members absent:

Ron Bitting  
Keith Meyer

Staff present:

Rich Wallace  
Charly Stevens

Also in attendance were Terry Broyles, Joyce Kruse, Larry Shum, Randall Carlson, Roger Sebeniecher, and Justin Walter representing Crain Construction.

**MOTION:** A motion was entered by Jordan to accept and approve the agenda for December 13, 2016 as presented, second by Martin. All in favor and motion carried.

**MOTION:** A motion was entered by Jordan, to approve the Minutes of November 8, 2016, second by Martin. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of November were presented for review. Claims for mid-December were presented for approval and payment. Explanations on expenditures were given by staff. One of the claims dealt with the repair of the F250, it will need a complete motor block.

**MOTION:** A motion was entered by Jordan to approve all claims as submitted, second by Martin. All in favor and motion carried. A second motion was entered by Jordan to table any further discussion on the F250 until we can discuss a possible budget amendment with the Board of Supervisors, second by Martin. All in favor and motion carried.

New Business included bids for the water project at Rapp Park, and access restrictions at Rapp Park.

Bids for the installation of water at Rapp Park were opened and discussed. Crain Construction/Clarinda Heating and Cooling bid was \$109,050. Their bid was broken into segments and detailing which contractor would be responsible for which portion of the project. 2<sup>nd</sup> bid was JW Excavation for \$112,670.00. Justin Walter explained his scope of the bid submitted from Clarinda Heating and JW Excavation. Portions of the work,



some boring, setting water mains and replacing hydrants can be done yet this winter and the remainder of the work completed before camping season begins next spring.

**MOTION:** A motion was entered by Martin to accept the low bid of \$109,050 from Crain Construction/Clarinda Heating and Cooling. The Page County Conservation Board was awarded \$90,000 from the Cy and Carolyn Rapp Trust and an additional \$5,000 from the Greater Shenandoah Foundation for the water project, with the balance of the project to be paid from REAP funds, second by Jordan. All in favor and motion carried.

Discussion on the access roads at Rapp Park was then led by Wallace. He reiterated that the road system at Rapp Park is a straight shot through the park, and many vehicles and 4 wheelers are speeding thru one entryway to the other. He wants to control the access by installation of gates allowing only one entryway/one exit.

**MOTION:** A motion was entered by Martin to approve a double gate system to alleviate the race course that we currently have at Rapp Park, second by Jordan. All in favor and motion carried.

In Old Business, a waiver of risk for equestrian activities, Kay Anderson Foundation grant, Back Country Horsemen group and construction of shelter in north campground.

Joyce reviewed with the Board a waiver releasing the county from damages and injuries during equestrian planned events. She had presented this waiver for review with the County Attorney and he approved its usage.

**MOTION:** A motion was entered by Martin that Page County Conservation Board reviewed the waiver of the "Acknowledgment of Risk and Release of Claims" and this document will be utilized prior to scheduled equestrian activities (poker rides, scavenger rides), second by Jordan. All in favor and motion carried.

Joyce has contacted the Kay Anderson Foundation grant application for projects that she'd like to see completed in the equestrian campground. (List attached). She also would like to see a shelter house constructed in the north campground. The grant is a 50% match. It was the consensus of the Board to allow permission for Joyce to proceed with the Kay Anderson grant.

The Board Chair was notified that Keith Meyer has made a decision not to continue as a board member. His term ends December 31, 2016. In absence of a board secretary, a board member signed off on the minutes. The Auditor has been notified of Meyer's decision and Board member Martin offered to visit with the Auditor.


There being no further business to come before the Board, the meeting then moved to adjournment.

**MOTION:** A motion was entered by Jordan to adjourn, second by Martin. All in favor and motion carried. The meeting then adjourned at 7:50 p.m.

Approved 01/10/2017

A handwritten signature in blue ink, appearing to read "Ben R. Johnson", written over a horizontal line.

Chair

A handwritten signature in blue ink, appearing to read "Gary King", written over a horizontal line.

Board Secretary

The regular meeting of the Page County Conservation Board was held January 10, 2017 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Tom Johnson  
Kathy Jordan  
Katy King  
Ron Bitting

Board Members absent:

Holly Martin

Staff present:

Rich Wallace  
Charly Stevens

Also in attendance were Terry Broyles, Larry Shum, Joyce Kruse and Jon Herzberg, Board of Supervisor.

**MOTION:** A motion was entered by Jordan to accept and approve the agenda for January 10, 2017 as presented, second by Bitting. All in favor and motion carried.

**MOTION:** A motion was entered by Jordan, to approve the Minutes of December 13, 2016, second by Bitting. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of December were presented for review. Claims for mid – January were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Bitting to approve all claims as submitted, second by Jordan. All in favor and motion carried.

Jon Herzberg, Board of Supervisor, then introduced Katy King. Katy was appointed to fill the vacancy left by the resignation of Keith Meyer.

New Business items included Election of Officers, FY2017-18 budget discussion and park updates.

Election of Officers were then held, motion entered by Bitting to retain the current slate of officers with the exception of nominating King for the office of Board Secretary (due to Meyer's resignation), second by Jordan. All in favor and motion carried.

Rich Wallace, Co-Director, requested that the 2017-18 budget be moved to the end of the agenda in order to allow for more of a lengthy discussion. The Board was in consensus to move that agenda item.

Park updates were then reviewed. Wallace indicated that there is a lot of park traffic, no current tree issues. The tile that had been replaced at Pioneer Park seems to be functioning. The park roads at Pioneer and Pierce both need work done on them. The pot holes are being filled in with gravel. The roads at Nodaway Valley Park also need some repair. The water project at Rapp Park is progressing; Crain Construction has ordered materials.

Joyce Kruse would like to send a letter to the Back Country Horsemen group asking for assistance on the trails at Pierce Creek. The letter should be sent by February 1<sup>st</sup>. This project would entail the timber area and trail loop at Pierce. Joyce indicated that she would write the letter and send it to Charly and/or Rich for approval before submittal to Back Country Horsemen group. The Board approved for Joyce to send the letter asking for volunteer assistance from the aforementioned group.

Rich discussed with the board the aquatic vegetation plan for Pierce Creek. It was treated last spring with an approximate cost of \$1,000. Rich indicated the option that we could purchase the chemicals, like we done last spring, and the DNR would apply the chemicals or the DNR would purchase and apply the chemicals. Dredging Pierce Creek is not a viable option due to cost or raising the water depth by 10 feet is not viable due to other factors.

**MOTION:** A motion was entered by Jordan to spend \$1,000 to purchase aquatic chemicals with the understanding that the DNR will apply chemicals to treat the lake at Pierce Creek, second by Bitting. All in favor and motion carried.

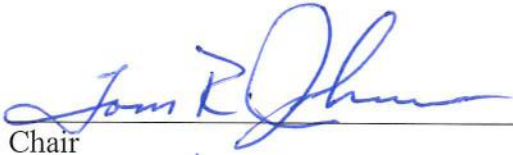
Budget discussion then followed per line item, vehicles and other equipment.

**MOTION:** A motion was entered by Jordan to approve the budget as reviewed, with an additional budget needs list to submit, second by King. All in favor and motion carried.

There being no further business to come before the Board, the meeting then moved to adjournment.

**MOTION:** A motion was entered by Jordan to adjourn, second by King. All in favor and motion carried. The meeting then adjourned at 7:20 p.m.

Approved 02/14/2017

A handwritten signature in blue ink, appearing to read "Tom R. Johnson", written over a horizontal line.

Chair

A handwritten signature in blue ink, appearing to read "Mary", written over a horizontal line.

Board Secretary

The regular meeting of the Page County Conservation Board was held February 14, 2017 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Kathy Jordan  
Holly Martin  
Tom Johnson  
Katy King

Board Members absent:

Ron Bitting

Staff Present:

Rich Wallace  
Charly Stevens  
Terry Broyles

**MOTION:** A motion was entered by King to accept and approve the agenda for February 14, 2017 as presented, second by Jordan. All in favor and motion carried.

**MOTION:** A motion was entered by Martin to approve the Minutes of January 10, 2017, second by Jordan. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of January were presented for review. Claims for mid-February were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Jordan to approve all claims as submitted, second by Martin. All in favor and motion carried.

New Business items included vehicle purchase update, park updates, and bat acoustic monitoring.

Rich talked with the Board on obtaining a vehicle thru state contract bids and what he would like to have in the way of a vehicle, mainly crew cab and ¾ ton to be able to haul trailers with mowers. He will be contacting several vendors.

Park updates included the discussion of the barricade that has been installed at Rapp Park; Rich indicated that signage will be installed. Board member inquired if the gate is permanent or temporary and that designation will depend on several factors. Otherwise there have been some damaged trees being taken care and grinding of stumps.

Charly presented a report from DNR/ ISU on the Bat monitoring that had taken place over the summer involving many areas of the state, our county included Nodaway Valley Park and Pierce Creek (full report may be found in the Minute Book).

Old Business included discussion on the (man-made) nest structure for Bald Eagles, Jordan updated the Board on the latest developments. The Board had no objections on the installation of the nest but do one of the parks have suitable habitat like Rapp Park.



Katy attended a legislative briefing and inquired about the IWILL funding campaign. She also mentioned about a free camping weekend. No action was taken.

There being no further business to come before the Board, the meeting then moved to adjournment.

**MOTION:** A motion was entered by Jordan to adjourn, second by Martin. All in favor and motion carried. The meeting then adjourned at 7:30 p.m.

Approved 03/14/2017

  
Chair

   
Board Secretary

The regular meeting of the Page County Conservation Board was held March 14, 2017 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Tom Johnson  
Kathy Jordan  
Holly Martin  
Katy King

Board Member absent:

Ron Bitting

Staff present

Rich Wallace  
Charly Stevens  
Terry Broyles

Others present included Dennis Tillman, Alan Armstrong, Randy Carlson and Joyce Kruse.

**MOTION:** A motion was entered by Jordan to accept and approve the agenda for March 14, 2017 as presented, second by Martin. All in favor and motion carried.

**MOTION:** A motion was entered by Jordan to approve the Minutes of February 14, 2017, second by Martin. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of February were presented for review. Claims for mid-March were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Martin to approve all claims as submitted, second by Jordan. All in favor and motion carried.

New Business included request from Alan Armstrong, vehicle bids, park updates and budget hearing.

Alan Armstrong explained to the Board that he would like permission to hook up to the rural water line that is being installed at Rapp Park. He has property adjacent to the park and this would be the opportune time to get this done. He indicated that he would pay his monthly portion of the water bill to the PCCB. Board Chair expressed that this would be a win/win situation and Board Member Martin is comfortable with the installation as



long as it is being done with the contractor (Crain Construction) who is doing some of the installation at Rapp Park. Crain will bill Armstrong for the meter on his property.

**MOTION:** A motion was entered by Jordan to give permission to Armstrong to hook up to our water line providing he buys his own meter and works with Justin Walter (Crain Construction), second by King. All in favor and motion carried. Armstrong did ask if notification would be sent to Crain Construction on the Board's decision. Charly indicated that she would take care of that.

Rich distributed the 3 vehicle bids he has received to date. Dewey Ford - \$28,168.00, Sievers Ford - \$27,685.00 and Ram - \$27,545.00. Rich indicated that these are all crew cabs and ¾ ton trucks. Rich would prefer Sievers Ford bid as there is the ability to hook up a blade package for snow removal. If there is a difference in the remaining budget would like to also buy a small dump trailer.

Discussion amongst the Board was that a 4 door cab was needed and directed Rich to check on the additional cost. King indicated approval pending by Board of Supervisors on the purchase.

**MOTION:** A motion was entered by Jordan to ask the Board of Supervisors if we can spend remaining monies after the purchase of the truck to include the purchase of a dump trailer, second by Martin. All in favor and motion carried.

Park updates were then given. Rich and field crew are prepping for spring and taking down damaged trees. The Bow Club will be using Ross Park and work there has included trails, brush piles, rebuilding berms and filling in holes in the parking lot. Questions were asked about the trails at Nodaway Valley Park, in particular the trails on the west side. Rich indicated that they could be worked on but that area doesn't seem to dry out.

Old Business included Pierce Creek equestrian activities and discussion on free camping weekend proposal.

Kruse indicted that approval from Back Country Horseman group has been accepted to help clear trails in the timber area on April 8 and 9<sup>th</sup> at Pierce Creek. Kruse would like for Rich to be there but he did indicate that he would flag the proposed trail. Kruse also would like to schedule a trail poker ride on May 13<sup>th</sup> as well as a clinic/demonstration by Pat Fredrickson on horse handling/control. The clinic would be held in the arena area.

Kruse then inquired about signage; there are non-horse people in the equestrian area and she would like additional signage in front of the gate. Rich explained the regulations that the Board cannot allow exclusive use of a park by a group. She reiterated that she wants only horses in the horse campground. King wanted to know if letters could sent to

the "offenders". Board Chair Johnson suggested that no changes be made at this time.

Kruse also wondered if a shelter house and grill could be installed at the north campground. Martin indicated that the grant application period begins April 3<sup>rd</sup> with due date of May 19 with the Clarinda Foundation and maybe match it with a grant thru the Kay Anderson Foundation.

Dennis Tillman brought the Board up to date on the gun range. He indicated that more gravel is needed at the range and the committee will pay for the gravel. He and Terry Broyles both left a donation of \$150.00 each towards the gravel project.

Board member King entertained a discussion for having a "free camping" weekend. She suggested having a weekend on each side of the county with activities geared for the whole family as a way to generate more people using the park. Revenue and other general problems with the free camping weekend were discussed. No action was taken.

There being no further business to come before the Board, the meeting then moved to adjournment.

**MOTION:** A motion was entered by Martin to adjourn, second by King. All in favor and motion carried. The meeting then adjourned at 7:58 p.m.

APPROVED:

04/11/2017

  
Chair

  
Board Secretary

The regular meeting of the Page County Conservation Board was held April 11, 2017 at the Board's office in Clarinda, Iowa. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present:

Ron Bitting  
Tom Johnson  
Kathy Jordan  
Holly Martin  
Katy King

Staff present:

Rich Wallace  
Charly Stevens  
Randal Carlson  
Terry Broyles

Others present included Larry Shum and Joyce Kruse.

**MOTION:** A motion was entered by Bitting to accept and approve the agenda for April 11, 2017 as presented, second by Jordan. All in favor and motion carried.

**MOTION:** A motion was entered by Jordan to approve the Minutes of March 14, 2017, second by Bitting. All in favor and motion carried.

**CLAIMS:** The pre-approved claims for end of March were presented for review. Claims for mid-April were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Bitting to approve all claims as submitted, second by Martin. All in favor and motion carried.

New Business included extended stay camping, handicapped fishing access request at Rapp Park, request to allow more areas at Pierce Creek for deer hunting and vehicle bids.

Staff has received numerous requests from construction workers and other long term campers seeking an extended stay. The old policies (state code) stated a camping unit may not camp longer than a period of two weeks and then leave for 2 days and then after that time period could return. Our parks are small and receive lots of use, allowing extended stays sometimes up to six weeks, doesn't allow for the general public to use our parks.

**MOTION:** A motion was entered by Bitting to not allow extended stays due to size of our parks, and to revert back to original policy of 14 day rule, second by Martin. All in favor and motion carried.

A request made by a fisherman to drive his rider mower to Rapp Park in order to fish on the shoreline and allow better handicapped access. Discussion followed in terms of liability and other issues.

**MOTION:** King entered a motion to not allow rider mowers to access Rapp Park shorelines, second by Bitting. All in favor and motion carried.

Don Adcock (lives one mile east of Pierce Creek) emailed a request to the Board to change the law to enable deer hunting throughout the entire Pierce Creek Recreation Area. He attached photos of deer herds he had seen. It was the consensus of the Board not to allow any changes in deer hunting at Pierce Creek.

Park updates then followed. Water at Rapp Park has been completed as of April 11, 2017. All bathrooms at county parks are open, water has been turned on and ongoing regular maintenance with tree trimming, mowing, etc. continues.

Specifications on a new truck were changed at the March board meeting from a 2 door to a 4 door cab. Wallace met with the previous vehicle bid contractors and got revised bids. Bids were reviewed as follows; Dewey Ford - \$29,303.12, Stew Hansen Dodge Ram - \$27,545.00, Dewey Ford - \$28,168.00 and Stivers Ford – \$29,300.00. Wallace indicated that the towing package and snow plow attachment was the reason for going with the bid from Stivers Ford.

**MOTION:** A motion was entered by King to purchase the vehicle from Stivers Ford for \$29,300 to be paid from FY18 budget (July 1, 2017), second by Jordan. All in favor and motion carried. On a side note, if there are remaining monies from the truck purchase, Martin commented that there are several grant opportunities to match monies to purchase a skid steer.

In other business, Charly indicated that the Corn Belt Horse Owners Association will again be offering a trail challenge/scavenger hunt at Pierce Creek scheduled for May 5 and 6<sup>th</sup>. A certificate of liability insurance has been requested.

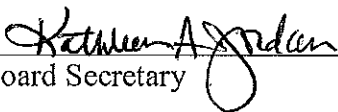
There being no further business to come before the Board, the meeting moved to adjournment.

**MOTION:** A motion was entered by King to adjourn, second by Bitting. All in favor and motion carried. The meeting then adjourned at 7:25 p.m.

APPROVED:

05/09/2017

  
Chair

  
Board Secretary

The regular meeting of the Page County Conservation Board was held May 9, 2017 at the Board's office. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

In attendance were Tom Johnson and Kathy Jordan. No quorum available so follow up for approval on minutes and claims were conducted by telephone or email.

Staff present:

Rich Wallace

Charly Stevens

Terry Broyles

Visitors were Larry Shum and Heidi Carter.

**MOTION:** A motion was entered by Jordan to accept and approve the agenda for May 9, 2017 as presented, second by Martin (per email). Motion passed.

**MOTION:** A motion was entered by Jordan to approve the Minutes of April 11, 2017, second by Martin (per email). Motion passed.

**CLAIMS:** The pre-approved claims for end of April were presented for review. Claims for mid-May were presented for approval and payment. Explanation on expenditures was given by staff.

**MOTION:** A motion was entered by Jordan to approve all claims as submitted, second by Bitting (per perusal of claims by email). Motion passed.

New Business included an update on the vehicle situation, Bur Oak sampling request, budget amendment and annual fishing derby.

The truck that was totaled in a storm will be replaced with a 1999 Dodge for \$9,100 from a Chrysler dealer in Red Oak. The purchase of this truck includes a snow blade attachment. The GMC has transmission trouble and is currently in the shop. The new truck to be purchased in July will replace the F250.

**MOTION:** A motion was entered by Jordan to accept the purchase price of \$9,100 using Conservation Reserve monies to acquire the 1999 Dodge from the dealership in Red Oak, second by Bitting (per perusal of claims). Motion passed.

Charly indicated that we've been asked if several research groups could investigate Lichens and sampling of Bur Oaks in the county parks. These are for scientific study so approval was given.

Budget amendment for monies received totaling \$99,086 has been requested. These monies are the grants for the water project at Rapp Park and gun range memberships/donations at Pierce Creek.

Charly indicated that the annual fishing derby will be held at Pioneer Park on Saturday, June 3<sup>rd</sup>. This is co-sponsored by the Shenandoah Optimist Club and the Conservation Board.

Old Business included park updates, and an equestrian grant request for \$200. The grant request will be added to the June agenda.

Rapp Park has seen an increase in usage since the water installation. The main road has been leveled then filled with chipped asphalt. Picnic tables in the campground and shelter houses are being painted at all parks. Ross Park archery backstops are being improved, timber stand improvement work and rock put on the roads. The gun range at Pierce Creek will be having an additional safety sign installed.


Heidi Carter, representing Page County Democrats, would like to offer a volunteer led activity in the parks thru a community service type project in the fall or spring. Charly indicated that the group had done some litter pickup previously at Pioneer Park. Heidi will be in touch with dates.

There being no additional business, the meeting adjourned by common consent at 7:20 p.m.

APPROVED:

6/13/2017

  
Chair

  
Board Secretary

The regular meeting of the Page County Conservation Board was held June 13, 2017 at the Board's office. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

In attendance were Tom Johnson and Kathy Jordan. No quorum was available so follow up on minutes and claims will be conducted by telephone and/or email.

Staff present:

Rich Wallace

Charly Stevens

Terry Broyles

Visitors to the meeting were Becca Castle representing Golden Hills RC&D.

**MOTION:** A motion was entered by Jordan to accept and approve the Agenda for June 13, 2017, second by King (per email). Motion passed.

**MOTION:** A motion was entered by Jordan to approve the Minutes of May 9, 2017, second by Martin (per email). Motion passed.

**CLAIMS:** The pre-approved claims for end of May were presented for review. Claims for mid-June were presented for approval and payment. Explanations on expenditures were given by staff.

**MOTION:** A motion was entered by Jordan to approve all claims as submitted, second by King (per email). Motion passed.

New Business included National Park Service Rails to Trails Assistance program and an update on 2017 fishing derby.

Becca Castle, representing Golden Hills RC&D presented information on county wide trails plan assistance program offered thru the National Park Service. Golden Hills RC&D will be submitting the grant at the end of June. This is only in the planning stages but Fremont County has applied and Montgomery County will be doing the same. There are individualized trail efforts and this application could be an opportunity to bring all these organizations to the table and discuss connectivity to the trails and to other counties. Becca indicated that a Letter of Support would be appreciated to include with the application.

**MOTION:** A motion was entered by Jordan to have Becca Castle pursue the National Park Service application, second by Martin (by email). Motion passed.



Charly provided an update on the fishing derby that was held on June 3<sup>rd</sup> at Pioneer Park. We had 97 participants ranging from age 5 thru 15. We had received a memorial donation of \$1500 in fishing tackle to be used as prizes from the Vrbsky family and a second donation of tackle as well from the Herbert Andrew family. The Andrew family has contacted the office in regard to helping out with another donation of \$245 for the 2018 fishing derby.

Old Business included park updates and equestrian grant application. Rich gave an update on current maintenance and ongoing projects in the park. Charly informed those present that a grant has been awarded for \$200.00 from the Back County Horsemen Association to help with brush clearing on the trails at Pierce Creek.

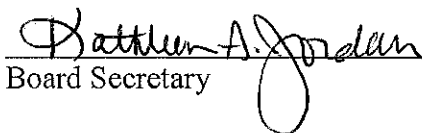
JD King, County Engineer, has inquired about a river access at Shambaugh Bridge (once the new bridge is completed). This is also the same scenario when the new bridge is built at the Nodaway River. Questions remain to be asked in regard to total cost of maintenance and definition of costs, areas of responsibility and how big an area is needed for the river access. The Board did agree to have an access built on the Nishnabotna at Rapp Park. Rich indicated that he would talk with JD prior to July's meeting.

There being no additional business, the meeting adjourned at 7:27 p.m.

APPROVED:

7/11/2017

  
Chair

  
Board Secretary