

The regular meeting of the Page County Conservation Board was held Tuesday, January 13, 2026, at the Board's office.

Members present included William Greenleaf, Rick Rivers, Rudy Brownfield and Zac James. Connie Cade was absent. Also present were staff Spunaugle and Stevens.

Guests present included Alan Mortimore, Larry Shum and Jeff Eshelman.

The meeting was called to order at 6:30 p.m. by Vice-Chair Zac James.

Approve the Agenda: Motion by Greenleaf, seconded by Brownfield to approve the Agenda as presented. All in favor and motion carried.

Approve Minutes: Minutes of December 9th were submitted. Motion by Brownfield to approve the Minutes of December, seconded by Greenleaf. All in favor and motion carried.

Approve Claims: The claims for December 17th and December 31st were then reviewed. Motion by Greenleaf to approve the claims as discussed, second by Rivers. All in favor and motion carried.

Director's notes were then read:

- I had applied for \$21,000 grant from the Cy Rapp and Carolyn Rapp Charitable Trust back in October for the shower building at Pioneer and I got the acceptance letter on Friday!
- My new truck got in today, so I am hoping to pick that up tomorrow.
- They are almost finished with the new roof on the pit toilet by the oldest shelter at Pierce that was damaged during the storms last spring.
- Still working on the timber trails at Pierce Creek and now have all of the trees cut down to widen it and am working on cutting off the stumps. I still have an area at the entrance of the timber trail that I need to cut several trees down for a reroute because of erosion but will do that after I have cut my stumps and pushed back the tree debris on the rest of the trail.
- Office Work: I have been working on our budget, looking at grants, updated our information on mycountyparks website and still cleaning out old documents that need shredded.
- At the end of this month, I have a training called Winterfest that lasts for 2 ½ days. I have a copy of the many educational training sessions they offer.

Public comments from Jeff Eshelman regarding operation of range hours and would like to request Sunday 1 p.m. to 1 hour before sunset as like the other days. He would like this to be placed on the February agenda for further discussion.

Old Business was the review of parameters for board mileage compensation. According to Article V – Expenses and reimbursements. 5.1 – Actual and necessary expenses incurred in the performance of their duties as Board members and staff shall be paid from the Conservation board budget. Actual and necessary travel with personal vehicles shall be reimbursed at the maximum rate provided in Section 70A.9, Code of Iowa legislature. Motion entered by Greenleaf to keep paying mileage as discussed in Article V, seconded by Brownfield. All in favor and motion carried.

New Business included Election of Officers, range SOP updates, review of By-laws, PPE policy and County owned motor vehicle policy and 2026/2027 budget work.

Elections were then held. For position of Secretary, Greenleaf indicated he would like to remain as Secretary, seconded by Brownfield. For the position of Chair – Brownfield nominated Zac James, seconded by Rivers. All in favor. For the position of Vice Chair, Greenleaf nominated Brownfield, seconded by Rivers. Nominations then ceased. Slate of Officers for 2026 is as follows – Zac James – Chair, Rudy Brownfield, Vice-Chair and Bill Greenleaf as Secretary.

Yearly review of the gun range SOP then followed. The Director wanted to have law enforcement organizations (Section 4) exempt from following the SOP and cleanup but leave in proof of authority will be needed at all times. An amendment of references and changes will be placed in the SOP. Eshelman indicated that with the SOP and RSO or CRSO must be at the range; Greenleaf and Eshelman also mentioned about special events such as Ladies Basic Pistol class, hunter safety class and 4th of July open house (this will be placed on the February agenda for discussion). Motion by Rivers, seconded by Greenleaf to approve the exemption. All in favor and motion passed.

In review of the By-laws, the Director would like to discuss Article VII – Expenditure of Funds by removing Section 7.4 (Director is authorized to make purchases of up to \$5,000 without Board approval) and rename 7.5 to 7.4 to read expenditures over \$10,000 shall be made on the basis of at least three (3) quotations from qualified firms or suppliers with the approval of the Conservation Board before purchase for emergency situations. Motion by Brownfield to accept and approve the change in Section VII, seconded by Greenleaf. All in favor and motion carried.

The PPE policy was reviewed and no changes were noted. Motion by Brownfield, to accept the PPE policy, seconded by Rivers. All in favor and motion carried.

The Motor vehicle policy on county owned vehicles was reviewed with no changes noted. Motion by Greenleaf to accept the Motor Vehicle Policy, seconded by Brownfield. All in favor and motion carried.

Budget work commenced with the Director going through each line item explaining why it was budgeted the way it is. Director's salary was discussed at length with comparison to

other counties similar to Page County and her law enforcement status. Motion entered by Brownfield to accept the proposed 2026/2027 budget as presented, seconded by Rivers. All in favor and motion carried.

In Board communication, Greenleaf had reached out to a member of the equestrian group on scheduling of activities.

The Chair then called for an adjournment, Brownfield moved to adjourn, seconded by Rivers. Meeting then adjourned at 7:50 p.m. and will meet again on Tuesday, February 10, 2026.

Approved:

Chair_____

Secretary_____

The regular meeting of the Page County Conservation Board was held Tuesday, February 10, 2026 at the Board's office.

Members present included William Greenleaf, Rick Rivers, Connie Cade, Rudy Brownfield, and Zac James. Also present were staff Spunaugle and Stevens.

Guests present included Alan Mortimore and Jeff Eshelman.

The meeting was called to order at 6:30 p.m.

Approve the Agenda: Motion by Brownfield to approve the Agenda, seconded by Greenleaf. All in favor and motion carried.

Approve the Minutes: Minutes of January 13, 2026, were presented. Motion by Greenleaf to approve the Minutes as submitted, seconded by Brownfield. All in favor and motion carried.

Approve Claims: The claims for January 14th and January 28th were then reviewed. Motion by Brownfield to approve the claims as discussed, seconded by Cade. All in favor and motion carried.

Director's notes were then read:

- Finished cleaning out file cabinets and had almost 20 large totes of old documents shredded.
- Finished clearing stumps on the timber trails at Pierce. Pushed back the majority of debris from those trails. I will take the tractor out tomorrow and finishing pushing some of the tornado damaged trees off a section of the trail then run the mower to cut off all the small shrubs, then I will reach out to try a rent a skid loader with a mulcher to finish widening all of the rest of the trails at Pierce since those are mostly overgrown with bushes not full trees. We were given a \$925 donation for memorial monies to go towards the equestrian area and the trails out at Pierce so I will be able to use that to rent the skid steer.
- Got the new truck on Jan. 15th and am waiting for the estimate for the upfit. The sheriff's department is going to provide as much equipment as they can to help save us money and I have applied for a couple of small grants to try and help also but have not heard back from those yet.
- We unfortunately did not receive the grant to renovate Ross Park's prairie area, but we did learn a lot about this grant and its process and the board that reviews these grants graciously offered to help us with the summer grant series. So, we will try and apply again when that opens.
- Had my budget session with the Board of Supervisors, it went well they were very happy that we had shaved off almost 4.5% from last year to save the county money for the next fiscal year.

- I attended Winterfest at the end of January. It was a good experience; I learned a lot from the sessions I attended and talked to many vendors about different products they have to offer while also networking with other directors and people within our field. While I was there I got connected with a guy that does trail work professionally and he gave me a card for a free 2 hour consultation so I will be calling him as soon as I get done with Pierce Creek trails to have come look at Nodaway and see how much that will cost to fix. It will be expensive but there are several grants out there for trails.
- I signed up for career day down at Northwest Missouri State, that will be on April 16th. Charly and I will attend to see if this will be a good avenue for us to possibly get interns or seasonal staff for the summer.

There were no public comments.

Old Business included Range SOP, pickup of brass, changing range hours on Sunday, and July 4th open house. There was discussion on SOP as it relates to law enforcement being exempt, do we strike the wording or leave it in there as stated? This covers Section IV, Page 7 under Law enforcement organizations, however, law enforcement still needs to provide notice to use the range. Also was discussed were sections 6 and 7 under range regulations. Situation is different for law enforcement in firearm handling.

Motion: Motion by Rivers to leave law enforcement organizations will be exempt from the SOP as stated on page 7, seconded by Brownfield. All in favor and motion carried.

Picking up brass was discussed as it pertains to law enforcement, the Director said she would take care of the brass pickup rather than having the Sheriff's office come out and take care of it. Mention was made of having volunteers like high school kids come out and pick up brass. Eshelman was concerned about live rounds.

Discussion on change in range hours – this affects the Sunday hours only; 1 p.m. to an hour before sunset or 6 p.m. whichever comes first.

Motion entered by Brownfield to allow for the change in hours on Sunday, seconded by Greenleaf. All in favor and motion carried.

Board member Cade expressed concerns about range hours from the viewpoint of equestrian users, and the hours of the range being in use during the week. Eshelman stated that there isn't a high demand during the week.

Discussion by Eshelman on having an open house at the range July 4th weekend, to be opened Friday through Sunday with the emphasis on Saturday to possibly have a cookout, range use, and a membership drive.

Motion by Brownfield to be open the extra day(Friday), seconded by Greenfield. All in favor. Brownfield – aye, Greenleaf – aye, Rivers - aye , Cade – nay. Motion carried 3-1.

Under Board communication, the Director requested to pursue grants to purchase pit toilets. Board member Cade returned her board mileage fee of \$50.00 and it will be deposited into the reserve account. Board member Rivers passed on a request from the public about dog cleanup bag stations.

No further business to come before the board, the Chair adjourned the meeting at 7:30 p.m. Board will meet again on March 10, 2026.

Approved:

Chair _____

Secretary _____

The regular meeting of the Page County Conservation Board was held Tuesday, March 10, 2026, at the Board's office.

Members present included Bill Greenleaf, Rick Rivers, Connie Cade, Rudy Brownfield and Zac James. Also present were staff Spunaugle and Stevens.

Guests present was Alan Mortimore.

The meeting was called to order at 6:30 p.m.

Approve the Agenda: Motion by Brownfield to approve the Agenda, seconded by Greenleaf. All in favor and motion carried.

Approve the Minutes: Motion by Cade to approve the Minutes of February 10, 2026, seconded by Greenleaf. All in favor and motion carried.

Approve Claims: The claims for February 11th and February 25, 2026, were reviewed. Motion by Rivers to approve the claims as discussed, seconded by Brownfield. All in favor and motion carried.

Director's notes were then read:

- The trails at Pierce Creek are widened and the trails we agreed to close have been blocked. I just need to grind some stumps in the timber trail, and the first phase of the new trail system will be complete. I was able to rent a skid steer with a disc mulcher for a day because of a generous memorial donation, this helped tremendously to help speed up the process.
- I have picked out the 3 spots for the bench donations from Merrill Kruse. He asked that one go on each side of the lake and one in the timber. I just need to take out a few small shrubs for 2 of them and then mow the spot before I can set the benches.
- If you follow our Facebook page you saw that I was called to an injured eagle east of Clarinda and was accompanied by Montgomery County Conservation's Naturalist to help assist the rescue. I have not heard anything back from the sanctuary yet but first indicators when they received the bird that it was unfortunately most likely had lead poisoning.
- I was invited to a lunch meeting with INHF to talk about IWILL and how we can help promote the Trust. (Information sheet included in board packet)
- I did apply for another \$20,000 grant to go towards that shower building, I'm not sure when I'll hear back from that.
- I met with Pete from Legacy Trails; we walked all the eroded trails at Nodaway for 4 hours and talked about the ways that they need fixed or re-routed. Many of them with erosion are just from the trails going straight down the fall line of the hills. He provided me with a cost sheet so we can decide what we need to do and how much

it will cost. I will be contacting him again this fall to go over a more in-depth plan so he can begin getting me accurate goals for how much each section is going to cost to fix.

- We were able to burn the roadside prairie areas at Rapp Park to promote more growth of the little bluestem and wildflowers that are present there. I have also been going back and cutting down all the small trees that have popped up in the prairie and burned debris from off the shoreline.
- Had another master conservationist meeting and we are making great progress with the planning of that program. A flyer has been made but we are not quite ready to release it, once it's finalized, I will be putting it on Facebook.

The Director discussed the trash problem at the northwest end of Rapp Park (map included in board packet) and how to cut down on traffic by fixing the existing fence, installing a gate and concrete barriers. Board was in agreement to go ahead with the project.

There were no public comments.

Board communication included that Lynn Furnace had donated a mini split to the range valued at \$1,000.00.

No further business to come before the Board, the Chair adjourned the meeting at 7:05 p.m. Board will meet again on April 14, 2026

Approved:

Chair _____

Secretary _____

The regular meeting of the Page County Conservation Board was held Tuesday, April 14, 2026 at the Board's office.

Members present included Bill Greenleaf, Connie Cade, Rudy Brownfield and Zac James. Rick Rivers joined the meeting by telephone. Also present were staff Spunaugle and Stevens.

Guest present was Alan Mortimore.

The meeting was called to order at 6:30 p.m.

Approve the Agenda: Motion by Brownfield to approve the Agenda as submitted, seconded by Greenleaf. All in favor and motion carried.

Approve the Minutes: Motion by Cade to approve the Minutes of March 10, 2026, seconded by Greenleaf. All in favor motion carried.

Approve the Claims: The claims for March 11, March 25 and April 8, 2026 were reviewed. Motion by Brownfield to approve the Claims as submitted, seconded by Cade. All in favor and motion carried.

Director's notes were then read:

- We have received a \$6,795.00 grant from Community Foundations of Southwest Iowa for gravel for our roads at Rapp Park and Pierce Creek Area.
- I attended the CCPOA Spring workshop for De-Escalation Training.
- Talked to our contractors for the new shower house at Pioneer and the septic is installed and the shower house project will begin this month yet hopefully.
- Rented a stump grinder and got all the stumps at Nodaway done and the ones at Pierce Creek on the trials.
- Got all vehicles in for service for the season.
- Turned water on at Pierce Creek, Pioneer Park, and Nodaway Valley, there were leaks at each park that needed to be fixed so it took a little longer than expected but camping opens back up tomorrow so I will remove camping closed signs and turn the electricity back on. Will finish turning water on at Rapp tomorrow and get the backflow preventer tested hopefully yet this week or early next week.
- 3 seasonals started on Monday and began mowing in the parks today, the other 3 will start tomorrow. We have 5 returners and 1 new.
- They have started to rebuild the playground located at the large shelter at Pierce Creek Recreation Area located at the new entrance of the boat ramp.

There was no public comment.

In Old Business for discussion and action was the removal of the shower house at Pioneer Park . It has been closed due to the health issues and pending the building of a new one. Motion by Greenleaf to close and remove the old shower house, seconded by Brownfield. Motion carried, all in favor.

The Director spoke about the other 2 bathrooms that are onsite. She would like to tear down the bathroom by the entrance at highway 2 and the one on the hill has damage to the structure of the building.

Other discussion items for plans for Pioneer included a pit latrine and a playground at the softball field area and adding some campsites.

New Business for discussion and action was changing the date and possible time for the May meeting due to conflict in scheduling. We will meet at Pioneer to go over park related items. Motion by Brownfield to meet May 26, 2026 at 6:30 p.m. at Pioneer Park, seconded by Cade. All in favor and motion carried.

A motion was entered by Greenleaf to go to closed session, pursuant to Iowa Code, Section 21.5(1)(j), seconded by Rivers at 7 p.m. with Rebecca Castle Lauglin and Michelle Spunaugle as consultants. Motion by Greenleaf to come out of closed session at 7:15 p.m. seconded by Cade.

Board communication from Greenleaf included the playground at Pierce Creek has been torn down to have it rebuilt by an Eagle Scout group. Miller Lumber has donated the materials. Plans are to have it rebuilt the following weekend.

Motion by Brownfield to adjourn, seconded by Greenleaf. Meeting adjourned at 7:25 p.m. Next meeting will be May 26, 2026, at Pioneer Park.

Approved:

Chair _____

Secretary _____

The regular meeting of the Page County Conservation Board was held Tuesday, May 26, 2026, at Pioneer Park.

Members present included Bill Greenleaf, Rudy Brownfield, Connie Cade, Rick Rivers and Zac James. Also present were staff Spunaugle and Stevens.

Guests present included Alan Mortimore, Glenn Bradley and Larry Shum.

The meeting was called to order at 6:30 p.m.

Approve the Agenda: Motion by Greenleaf to approve the Agenda as submitted, seconded by Brownfield. All in favor and motion carried.

Approve the Minutes: Motion by Greenleaf to approve the Minutes of April 14, 2026, seconded by Cade. All in favor and motion carried.

Approve the Claims: The claims for April 22, May 6, and May 20, 2026, were reviewed. Motion by Brownfield to approve the Claims as submitted, seconded by Greenleaf. All in favor and motion carried.

Director's notes were then read:

- We attended the NWMSU job fair on April 17th. It was a great turnout and our department alone talked to approximately 50 HS and College kids. We will definitely be returning each year.
- Got the first round of gravel areas sprayed around the park that includes roads, camp pads, and parking areas.
- Got the first round of bug spraying done on all buildings and portapots.
- Had a leak in the backflow preventer at Rapp so that set us back a week and a half on turning the water on there.
- Odds and ends things need fixed for the season, tp holders, toilet seats, etc. just normal maintenance in the parks.
- Installed some new lights in the pit toilet that got the new roof at Pierce Creek since we didn't put back in a clear roof for sunlight.
- Made "you are here" maps for the trails at Pierce and got them installed. Have also laminated ones for Nodaway just need to build the frames and get them installed. This is all temporary directional signs until we can get our nicer ones.
- We had a family donate 2 trees to Rapp Park for a memorial, so we planted those. They are nice large oaks right by the kiosk and playground.
- Got the benches the Kruse family had donated last fall installed. Turned out great, each spot is in a good location with a beautiful view, 2 of the lake and one of the timber.
- Back to normal seasonal maintenance. Mowing, weed eating, brush cutting and getting ready for the holiday.

There were no public comments.

Old Business included future plans for Pioneer Park and habitat work at Ross Park by Pheasants Forever group. Discussion included having a bathroom closer to the shelters, tear down the bathroom by the entrance to Pioneer Park, the maintenance building either needs some attention or torn down. Talked about location of a bigger playground either in the ballfield area or by the shelters. Putting up a kiosk about the history of Pioneer Park and have it be a focal point for the CCB (this would go where the current bathroom at the entrance is). Also talked about pond work.

Habitat work at Ross Park that was approved by the Board last year, was not eligible for DNR grant, will now be done free by some members of the local Pheasants Forever group. Work will be removal of some evergreens and installing some buffer strips. Motion by Rivers to proceed with the habitat work being done by the Pheasants Forever group, seconded by Greenleaf. Roll call vote was then taken. Rivers – aye, Cade – aye, Brownfield – aye, Greenleaf – aye and James – aye. All in favor and motion carried.

New Business included Clarinda Foundation grant request, gun range operation and maintenance and manure spreader proposal. A grant has been written to the Clarinda Foundation requesting \$17,000 to go towards the cost of the bathroom at Pioneer Park. Motion by Brownfield to proceed with the Clarinda Foundation grant, seconded by Cade. All in favor and motion carried.

Operation and maintenance at the gun range was discussed at length. A 24 hour notice for closure as stated in the SOP needs attention due to several unannounced closures. There needs to be more communication between the gun range committee and the Board. Do we need a change in hours? Alan Mortimore said they are working on scheduling issues. The mini-split has been installed and they need to finish up the wiring. An estimate for concrete and rock was reviewed for a total of \$2,760.00 for concrete for 3 new shooting pads and 6 tons of rock for the mud area. Spunaugle mentioned that the gravel needs could be done in-house after July 1. It was suggested to get other estimates for the concrete. End of fiscal year monies were mentioned, and recommendations were to compile a list of supplies. Motion by Greenleaf to table further discussion until the June meeting, seconded by Brownfield. All in favor and motion carried.

Board member Cade researched the cost of a used manure spreader at about \$4,800 from Whipp Sales. Discussion was about finding somebody to take the manure pile from Pierce Creek. Connie will contact Brushy Creek, 3 Fires and maybe Waubonsie about what they do with their manure piles. Motion by Brownfield to table further discussion until June meeting, second by Rivers. All in favor and motion carried.

Board communication –
Greenleaf to contact Eagle Scout Fisher to give the report on the playground project at Pierce Creek.

Cade discussed trails at Pierce Creek and Back Country Horseman willing to help with projects.

James reminded the Board about it being a public meeting and under scrutiny and to act accordingly.

The Board then toured Pioneer Park to look at potential projects as discussed earlier.

Motion by Brownfield to adjourn, seconded by Greenleaf. All in favor and motion carried. Meeting adjourned at 7:59 p.m. Next meeting will be June 9, 2026, at Rapp Park.

Approved:

Chair _____

Secretary _____

The regular meeting of the Page County Conservation Board was held June 9, 2026, at Rapp Park.

Members present included Bill Greenleaf, Rick Rivers, Rudy Brownfield, Zac James and Connie Cade. Also present were staff Spunaugle and Stevens.

Present as guests were Parrish Ellis, Alan Mortimore, Larry Shum, Curtis Fisher and Jeremy Wake.

The meeting was called to order at 6:30 p.m.

Approve the Agenda: Motion by Brownfield to approve the Agenda as submitted, seconded by Greenleaf. All in favor and motion carried.

Approve the Minutes: Motion by Greenleaf to approve the Minutes of May 26, 2026, seconded by Rivers. All in favor and motion carried.

Approve the Claims: The claims for June 3, 2026, were reviewed. Motion by Brownfield to approve the Claims as submitted, seconded by Rivers. All in favor and motion carried.

Director's notes were then read:

- Spraying shorelines at Rapp, Pierce, and Pioneer for woody growth and noxious weeds. Also, spraying roadsides and trails at Nodaway, Pierce and the office.
- Laying gravel at Pierce and working on the roads.
- Trimmed some trees along the road at Pioneer and Rapp.

There were no public comments.

Old Business included a report on Eagle Scout playground project, gun range operation and maintenance and manure spreader report.

Curtis Fisher, Eagle Scout, provided a report on the project he and his crew completed on the rebuilding of the playground equipment at Pierce Creek. The slide and tire swing hardware were not replaced due to possible safety hazards.

Parrish Ellis representing the gun range committee, discussed the scheduling issues at the range and the need to change the hours of operation. He suggested the following change in hours – Wednesday 12-6, Saturday 10-6 and Sunday 1-6. The weekend of July 4th had previously been discussed and possibly set as a grand opening date, which has not developed so the range would not be open on Friday, July 3rd. Maintenance issues at the range included weed whipping the sides of the berms, bringing in some 1 ½ inch rock then some road rock on the clay areas. Permission was asked to set a livetrapp for the raccoons and the need to repair the damage done by the raccoons to the building. The committee also approached the Board to propose a change in the SOP to using steel targets. Mr. Ellis

handed out information about the steel targets, which the committee will donate. The change in SOP for steel target use was tabled until the July meeting.

Motion by Rivers to allow the changes in the range hours to reflect Wednesday 12-6 or one hour before sunset, Saturday 10-6 or one hour before sunset and Sunday 1-6 or one hour before sunset whichever comes first during the appropriate season. Also the range will not be open on Friday, July 3rd but will be open the 4th and 5th on normal hours, seconded by Cade. All in favor and motion carried.

Board member Cade reached out to personnel at 3 Fires about what they do with their manure which is hauled to a shaded area and left to decompose. She also talked with Shad Swanson, a local food producer, to see if he could use it. He will pass the information onto other farmers. No action was needed.

In New Business, the Director gave the Board a copy of the estimate to upfit the truck to law enforcement status. Many of the items have been retrieved from the Sheriff's Office and some of the items have to be brand new to fit the truck. Motion by Greenleaf to accept the estimate of \$15,488.11 from MacQueen to upfit the truck, seconded by Brownfield. All in favor and motion carried.

Board communication included the following; the Director handed out information on a proposed new shop and education center and is looking for input from the Board. She will be talking to the Board of Supervisors about the proposal in the near future. She also presented a Master Conservationist program flyer.

No additional comments; the Chair moved to adjourn. Motion by Brownfield to adjourn, seconded by Rivers. All in favor and motion carried. Meeting then adjourned at 7:30 pm. Next meeting will be held at Pierce Creek gun range on July 14, 2026, at 6:30 p.m. (bring your own chair).

Approved:

Chair _____

Secretary _____

The regular meeting of the Page County Conservation Board was held July 14, 2026, at the Pierce Creek gun range.

Members present included Rudy Brownfield, Connie Cade, Rick Rivers, Zac James and Bill Greenleaf. Also present were staff Spunaugle and Stevens,

Present as guests were Deb Ratliff, Parrish Ellis, Rylyn Ellis, Alan Mortimore and Joe Gosnell.

The meeting was called to order at 6:30 p.m.

Approve the Agenda: Motion by Cade to approve the Agenda of July 14, 2026, as submitted, seconded by Greenleaf. All in favor and motion carried.

Approve the Minutes: Motion by Brownfield to approve the Minutes of June 9, 2026, seconded by Greenleaf. All in favor and motion carried.

Approve the Claims: The claims for June 17, June 30 and July 15, 2026, were reviewed. Motion by Brownfield to approve all Claims, seconded by Greenleaf. All in favor and motion carried.

Director's notes were then read:

- Had a few down limbs at Pierce and Nodaway and one tree uprooted because of the storm on June 11th. The uprooted tree did land on the cabin at Pierce Creek but had minimal damage.
- Law enforcement truck has been upfitted except for the spotlight, which just arrived yesterday and will be installed once they can make it down and then the router for my computer will also hopefully be installed at the same time.
- Got the majority of the rock hauled to Pierce and Rapp that was part of the grant we had received this spring. Roads are starting to look pretty good.
- Started the fence at Rapp North and just waiting to get the holes drilled for the posts for the gates then we will move rock to the south entrance to make a parking area.
- Fixed several leaking hydrants with a new method that is working great.
- We thought we had a water leak at Pioneer Park, but it turned out to be an old tile line that is leaking in the area behind shelter one. Also had a large walnut tree uprooted at Pioneer, not from a storm, but I wonder if it was excess rain and the spring behind it and the ground was soft enough for it to uproot itself with a little bit of wind.
- The week before the 4th is always busy with making sure the parks look their best so a lot of mowing and weed eating that week.
- Spraying brush again around trails, shorelines and roadways.

Board member Cade commented on how nice the park looked while on the trail tour prior to the meeting.

Public comment period was then opened with Alan Mortimore discussing the renewal of the gun range memberships. The renewals will run from July 1 to July 1, effective immediately. There was discussion of pro-rated fees per quarter instead of monthly. This will be discussed with the range committee. The membership pro-rated system would look like this:

Single starts at \$35.00 and then:

August 1st – November 1st - \$30.00

November 2nd – February 1st - \$25.00

February 2nd – May 1st - \$20.00

May 2nd to July 1st - \$10.00

Family starts at \$50.00 and then:

August 1st - November 1st - \$45.00

November 2nd - February 1st - \$40.00

February 2nd – May 1st - \$30.00

May 2nd – July 1st - \$20.00

In Old Business, Parrish Ellis talked about the use of AR500 steel targets and the change, if approved, to reflect in the range's SOP. He indicated that targets are provided. This would be changed in Section 5 – Regulations and Enforcement – Range Regulations, subsection 3 to read, Shooters shall use only the target frame or reactive targets provided by the range committee. Shooters must use cardboard or the backing furnished for the target frames. Should indicate what type of ammo to be allowed be it lead or copper. Subsection 4 shall read all bullets must impact the termination berm.

Joe Gosnell commented about specifications on AR500 steel targets. He recommended getting a trauma first aid kit for the range.

Motion by Brownfield to approve the following changes in Subsection 3 and 4 under Range Regulations to strike "only paper targets on the frames are allowed. No other targets will be allowed or accepted". Subsection 4 should read, "all bullets must impact the termination berm", and strike all target frames on ranges are affixed and shall remain where installed. seconded by Greenleaf. All in favor and motion carried.

Mr. Ellis indicated that the range committee would like to discuss moving targets at the August meeting.

New Business included trail request, resolution on posting of agenda, items for sealed bids, and target shooting on areas.

Deb Ratliff distributed a map showing some trails that she would like to see unblocked and usable; one being a timber trail and a perimeter trail. They want longer trails and open some of the other trails. Director indicated that the trails need to be wide enough to allow for emergency services. The Director saw no need to allow for shortcuts or any changes. Rivers commented on how nice the trails looked.

A resolution regarding a change in the Iowa's Open Meeting statute and the posting of meeting agendas was then read by the Board Chair.

RESOLUTION #7-2026

A RESOLUTION DESIGNATING THE PLACE AT WHICH NOTICE OF MEETINGS OF THE PAGE COUNTY CONSERVATION SHALL BE POSTED

WHEREAS, the Iowa Legislature has amended the Iowa's Open Meetings statute to require every governmental body to designate annually a prominent and conspicuous place for posting notice of its meeting;

WHEREAS, beginning on July 1, 2026, such notice must be visible at all times for at least twenty-four hours prior to the meeting for which notice is being given; and

WHEREAS, the Page County Conservation Board is committed to both transparency and public participation in government

NOW, THEREFORE, BE IT RESOLVED BY THE CONSERVATION BOARD FOR PAGE COUNTY, IOWA:

From this day forward, subject to the exceptions listed in Iowa Code Section 21.4(3), at least twenty-four hours prior to the commencement of each meeting of the Page County Conservation Board, the Conservation Director or his/her designee shall post a meeting agenda, including the time, date, and place of the meeting, facing outward, on the large window facing southeast next to the office entrance door at the Page County Conservation Office located at 2039 Highway 71, Clarinda, Iowa.

Motion entered by Brownfield to accept Resolution #7-2026, on the posting of the agenda in a specified location, seconded by Rivers. All in favor and motion carried.

The Director presented a list with photos of items that needed to be sold by sealed bids.

The list includes:

- 2011 Chevy Silverado 1500 Extended cab – no center console
- 2003 Chevy Silverado 1500 Crew cab – no backseat
- Swisher Bush Hog, 6-foot rotary mower
- Cub Cadet Tank IHC 72" mower – diesel
- 3-point box blade, 6-foot much older model
- King Kutter 3-point rear blade, 7-foot
- Piranha Pump Model PS-165E Mini Dredge
- Trailer, 19-foot dual axel
- 30-gallon water tank
- Transfer fuel tank – diesel
- 3-point sprayer – 55-gallon capacity

- Portable garage, 10-foot by 17-foot

All items sold as is with no warranty. Will be accepting sealed bids until Monday, August 10, 2026, at 4:30 p.m. Bids must include the bidder's first and last name, address, phone number, description of the item bid on and bid amount. One bid per sealed envelope. Bids can be submitted at the drop box located at the Conservation office next to the main entrance door. Bids will be opened at the regular conservation board meeting to be held on August 11, 2026. Photos of the items will be posted on the conservation webpage, and on the conservation Facebook page with public notice in the newspaper.

Motion by Rivers to proceed with the sealed bid process, seconded by Brownfield. All in favor and motion carried.

The Director distributed photos of damage that has been done at Ross Park with target practice shooting. She proposed a resolution to change the rules and regulations regarding the target shooting areas at Ross Park and Pierce Creek hunting areas. There will be bow shooting allowed. This was tabled until August meeting due to working on verbiage for the resolution and provide a definition for firearms.

Motion by Brownfield to adjourn, seconded by Rivers. All in favor and motion carried. The meeting was adjourned at 7:30 p.m. Next meeting is Tuesday, August 11, 2026, at 6:30 p.m. at the Board's office.

Approved:

Chair_____

Secretary_____

The regular meeting of the Page County Conservation Board was held August 11, 2026, at the Conservation office.

Members present included Rick Rivers, William Greenleaf, Connie Cade, Rudy Brownfield, and Zach James. Also, present were staff Spunaugle and Stevens.

Present as guests were Alan Mortimore, Epiphany Ramos, Jeremy Wake and Parrish Ellis.

The meeting was called to order at 6:30 p.m.

Approve Agenda: Motion entered by Brownfield to accept the Agenda for August 11, 2026 as presented, seconded by Greenleaf. All in favor and motion carried.

Approve Minutes: Motion entered by Brownfield to accept the Minutes of July 14, 2026 as submitted, seconded by Greenleaf. All in favor and motion carried.

Approve Claims: The claims for July 29th and August 12th were reviewed. Motion entered by Cade to approve the Claims as submitted, seconded by Brownfield. All in favor and motion carried.

Director's notes were then read:

- Sprayed gravel areas for weeds one last time for the season.
- Still spraying brush throughout the parks while the weather is still good for it.
- We received a large amount of free mulch, so we have been moving that to each playground. We have finished the playground at Rapp and both playgrounds at Pierce Creek. We started dumping at Nodaway but rain and muddy conditions has put a halt to that project.
- We officially received confirmation of another \$12,000 donated by the Clarinda Foundation for the shower house project at Pioneer Park. That brings us to a total of \$87,000 in grant money to help fund that project. I talked to the contractor, and he says as soon as his brick guy is done with another project, they will be over to start ours.
- I attended an Iowa West Foundation workshop to learn farther about their grant application process. It was very informative and it was nice to meet the people that work there in person.
- Got the new swing ordered for the playground at Pierce by Shelter 1 and got that installed, also got a toddler swing installed on the swing set. Got all new swings put on at the Pioneer playground on the top of the hill.
- Our seasonal has started to paint the exterior of the pit toilets at Pierce Creek last week and started with the one by Shelter 1. High humidity has been a problem lately and will take some time to finish. We will be changing out the old brown for a nice green color.

- There was a water leak here at the office and some drywall had to be replaced and the leak sealed.

There were no public comments. The Director did share a complimentary note from a park user about how nice Pierce Creek facilities looked while she was here.

Old Business included changes to the range's SOP and adding moving targets, finalizing a resolution regarding target shooting in the parks, and opening of sealed bids.

The revision on changes to the range's SOP is good on the use of steel targets based on discussion and action in the July 14, 2026 Minutes with the change in the wording to reflect that moving targets will be furnished by the range committee and that shooters shall use only the target frames or reactive targets provided.

Resolution #8-2026 wording has been finalized and reads as follows:

RESOLUTION #8-2026

A RESOLUTION ALTERING THE PAGE COUNTY CONSERVATION BOARD RULES AND REGULATIONS TO PROHIBIT TARGET SHOOTING IN PAGE COUNTY PARKS

WHEREAS, individuals are target and recreationally shooting any firearm in county parks in areas outside the Pierce Creek Shooting Range; and

WHEREAS, this target shooting frequently results in damage to flora and Page County Conservation Board property as well as trash and shooting debris being left in the parks; and

WHEREAS, the Page County Conservation Board is committed to maintain and making available to the inhabitants of Page County a clean, safe, and well-maintained parks, forests, and wildlife and conservation areas to promote the health and general welfare of the people;

NOW, THEREFORE, BE IT RESOLVED BY THE CONSERVATION BOARD FOR PAGE COUNTY, IOWA AS FOLLOWS:

The Rules and Regulations of the Page County Conservation Board for Page County, Section 1, Definitions, is altered to add Subparagraph Q, as follows:

Q. The term "firearm" means any device or instrument designed to propel, or used in the propulsion of any bullet, shot pellet, slug, BB, dart or other projectile by the action of an explosive, or by mechanical or electrical means, within or connected to the device or instrument. The term includes pistols, revolvers, derringers, handguns, pellet guns, rifles, shotguns, muskets, or other devices which can expel or may be readily converted to expel any form of projective so as to strike an object or person. Archery bows and crossbows are specifically excluded from this definition.

The Rules and Regulations of the Conservation Board for Page County, Section 17, Hunting and Shooting Areas, is altered to add Subparagraph F, as follows:

F. There shall be no target or non-hunting recreational shooting firearms in any county park except the designated range at the Pierce Creek Recreation area during its hours of its operation.

Motion entered by Greenleaf to accept Resolution #8-2026 with the addition of archery bows and crossbows being exempt from the Resolution, seconded by Rivers. All in favor and motion carried. Resolution passed unanimously on August 11, 2026.

Sealed bids for the items that are for sale were then opened and reviewed, and the bids were as follows:

King Cutter rear blade – Dan Steeve - \$52.00
19 ft. trailer – Dan Steeve - \$760.00
Fuel transfer tank - Dan Steeve - \$52.00
Cub Cadet mower – Dan Steeve - \$505.00
Bush Hog rotary mower – Dan Steeve - \$55.00
Dredge – Alex Woodruff - \$250.00
2011 Chevy truck – Dan Steeve - \$702.00
19 ft. trailer – Steve Wagoner - \$300.00
2011 Chevy truck - Steve Wagoner - \$400.00
2002 Silver Chevy truck – Steve Wagoner - \$300.00
King Cutter rear blade – Travis Paul - \$205.00
Dredge - Luke Allen - \$151.00
Cub Cadet mower – Luke Allen - \$515.00
2011 Chevy truck – Luke Allen - \$3,255.00
19 ft trailer – Luke Allen - \$375.00

Motion entered by Brownfield to accept the following bids, seconded by Greenleaf. All in favor and motion carried.

19 ft trailer – Dan Steeve - \$760.00
Fuel transfer pump - Dan Steeve - \$52.00
King Cutter rear blade - Travis Paul - \$205.00
Cub Cadet mower – Luke Allen - \$515.00
2011 Chevy truck – Luke Allen - \$3,255.00

Motion entered by Brownfield to deny the remaining bids, seconded by Greenleaf. All in favor and motion carried.

New Business included open house at the gun range and a REAP grant application from the City of Blanchard.

An open house at the Pierce Creek gun range is planned for Saturday, September 19, 2026 from 10 a.m.- 6 p.m. It's a special event with fully automatic weapon shooting organized by Shawn Lotter, a certified FFL permittee and licensed gun dealer. There will be RSO's on site for the event.

Epiphany Ramos, Clerk for City of Blanchard, discussed Phase I of the DNR REAP application for amenities on the southern end of the Wabash Trace. The grant consists of a request for ADA restroom/shower house, bike repair station, educational component regarding the history of the Wabash Trace, history of Page County, and ecology education with native plantings. The City of Blanchard is looking for a letter of support for the project and collaboration on the design of the educational component.

Motion entered by Greenleaf to fully support the REAP application, seconded by Rivers. All in favor and motion carried.

Board communication from Zach James being certified as a hunter safety instructor and will be assisting Rick Rivers in offering a hunter ed class on August 29th and 30th beginning at Eagles Club and utilizing the gun range for the live fire portion of the class. As Chair of the Conservation Board, he also informed the group that he will attend the REAP meeting in Blanchard on August 12, 2026.

Motion entered by Brownfield to adjourn, seconded by Greenleaf. All in favor and motion carried. The meeting was adjourned at 7:38 p.m. Next meeting is Tuesday, September 8, 2026, at the Board's office.

Approved:

Chair

Approved

The regular meeting of the Page County Conservation Board was held September 8, 2026 at the Conservation office.

Members present included Bill Greenleaf, Rick Rivers, Connie Cade, Rudy Brownfield and Zac James. Also present were staff Spunaugle and Stevens.

Visitor present was Alan Mortimore.

The meeting was called to order at 6:30 p.m.

Approve Agenda: Motion entered by Brownfield to approve the Agenda of September 8, 2026 as submitted, seconded by Greenleaf. All in favor and motion carried.

Approve Minutes: Motion entered by Brownfield to approve the Minutes of August 11, 2026 as stated, seconded by Cade. All in favor and motion carried.

Approve Claims: The claims for August 26th and September 9th were reviewed. Motion entered by Brownfield to approve the claims as submitted, seconded by Greenleaf. All in favor and motion passed.

Director's notes were the read:

- The rest of the items to sell went live on purple wave auction last Friday, they will be on there until September 29th.
- All playgrounds have gotten mulch bases and swings replaced where needed.
- We held our district meeting at the Lied Public Library in town and had Jessica Niskin do a presentation on the Pierce Creek biochar project.
- The other pit toilet located at the boat ramp at Pierce was painted and while working on the trim I noticed the roof needs replaced badly.
- Talked to the contractor for the shower house at Pioneer and they plan to start this Saturday.
- Bought a new piece of equipment that is going to dramatically help with trimming trees on roads and trails and cleaning up shorelines. It is a sickle bar mower that can cut up to 1.5-inch diameter trees. It can cut vertically or horizontally and is mounted right onto the front of the tractor instead of the back. This will hopefully be a huge advantage for keeping things looking nice during the busy season.

The Director showed a picture of the newly painted restroom at Pierce Creek boat ramp area, talked about layout changes to the building of the bathhouse at Pioneer Park and showed the photo of the new sickle bar mower.

Public comment period was Alan Mortimore giving an update on the shed at the gun range due to wildlife damage. He also indicated that they'd be working on several concrete pads at the 100 yard lane.

Old Business included changes to the gun range membership for the SOP and a change in the amount on a sealed bid item.

The membership portion of the SOP needs updated to reflect the changes that were made to a pro-rated basis effective at the July 14, 2026 board meeting. Under certification it currently states there are two types of memberships – Individual at \$35 per year and Family at \$50 per year.

Motion entered by Brownfield to update Page 6, Section 3, under Certification to read as follows, seconded by Greenleaf. All in favor and motion carried.

Single starts at \$35.00 and then:

August 1st – November 1st - \$30.00

November 2nd – February 1st - \$25.00

February 2nd – May 1st - \$20.00

May 2nd - July 1st - \$10.00

Family starts at \$50.00 and then:

August 1st – November 1st - \$45.00

November 2nd – February 1st - \$40.00

February 2nd – May 1st - \$30.00

May 2nd - July 1st - \$20.00

The 19 ft. trailer that was bid at \$760.00 during the August board meeting was sold for \$380.00, this was due to not having a title to the trailer.

Motion entered by Brownfield to accept the bid offer of \$380.00 for the 19 ft. trailer, seconded by Cade. All in favor and motion carried.

Board communication from Board Chair James included that he attended the REAP meeting that was held August 12th; it was well attended and he indicated that he is the Chair of the REAP committee and they only meet once a year.

Board member Rivers fielded a request for Walleyes to be placed at Rapp. There is approximately \$275.00 in Lawrence Currin memorial monies to help fund that request should there be more donations to go towards the purchase of the fish. Rivers also shared a flyer announcing the Thaddeus Rivers Youth Waterfowl Day to be held at the Riverton Wildlife Area on Sunday, October 4th from 1 p.m. to 4 p.m.

Motion entered by Rivers to adjourn, seconded by Brownfield. All in favor and motion passed. Meeting then adjourned at 7 p.m. Next meeting will be Tuesday, October 13, 2026 at the Conservation office.

Approved:

Chair _____

Secretary _____

The regular meeting of the Page County Conservation Board was held October 13, 2026 at the Conservation Office.

Members present included Rick Rivers, Connie Cade, Bill Greenleaf, Rudy Brownfield and Zach James. Also present were staff Spunaugle and Stevens.

Present as a guest was Alan Mortimore.

The meeting was called to order at 6:30 p.m.

Approve Agenda: Motion entered by Brownfield to approve the Agenda of October 13, 2026, seconded by Greenleaf. All in favor and motion carried.

Approve Minutes: Motion entered by Brownfield to approve the Minutes of September 8, 2026, as submitted, seconded by Cade. All in favor and motion carried.

Approve Claims: The Claims for September 23rd and October 7th were reviewed. Motion by Brownfield to approve as submitted, seconded by Cade. All in favor and motion passed.

Director's notes were then read:

- All the equipment listed on Purple Wave action has sold and been picked up. Our total for all 12 equipment items sold is \$15,417.00. I went to the Board of Supervisors meeting this afternoon and asked them if they would let us put that money in our reserve account and they agreed.
- We got the new rules and regulations posted at the entrances of the park and signs put up at the public hunting area at Pierce and Ross that let everyone know they can no longer target shoot there.
- The shower buildings at Pierce and Nodaway have also had the exterior painted and the restroom at Rapp has also been done.
- The seasonal staff is gone for the season.
- I started to shut water off at the parks, today I did Nodaway and Pioneer. I will do Pierce tomorrow or Thursday. We will leave Rapp's on until after the Halloween event.
- I attended a training workshop from October 5th-7th through CCPOA (County Conservation Peace Officers Association). It was very informative and I plan to attend annually.
- Ground was broken at Pioneer for the new shower building, and they were going to have the concrete poured for the footings and the floor this last Saturday, but the concrete company made a mistake, and they are now going to be pouring this Saturday.
- We are in process of merging offices to give us more space for storage, especially winter storage of liquids. We are also working on organization of documents, so they are easier to find when needed.

- Our Halloween event is this Saturday the 17th at Rapp Park. Trick or treating starts at 4:30 and goes until 6:30. We have a campsite decoration contest that goes from 5 – 7:30 and hot dogs are served all evening by Madwood BBQ and we have a new vendor this year called Wicked Sips, and they will selling fresh squeezed lemonade and dirty sodas. Hot dogs, water and chips are donated by our local Fareway's from Clarinda and Shenandoah and the candy we hand out is donated by Shenandoah Hy-Vee.

There were no public comments. There was a short discussion on the use of the gun range with no reservations being made. The Director will visit with the Sheriff's department.

In New Business, the board reviewed the items that went to the Purple Wave auction and the overall total amount of the equipment items sold is \$15,417. Motion entered by Brownfield for the Board to acknowledge the sale of items, seconded by Greenleaf.

In Board communication there were the following:

Greenleaf has had some communication from Deb Ratliff with compliments on how nice the trails are looking at Pierce Creek.

Cade indicated that communication was essential when working with Facebook and the webpage and that our department is doing good on connecting with the public.

James mentioned the trout stocking at Rapp Park on Oct 23rd. No definite time frame has been given other than late afternoon.

No other business to come before the Board, Chair called for adjournment at 7 p.m. Next meeting will be November 10, 2026 at the Conservation office beginning at 6:30 p.m.

APPROVED:

Chair_____

Secretary_____