

The regular meeting of the Page County Conservation Board was held January 9, 2018 at the Board's office. The meeting was called to order by Chair, Tom Johnson.

Board Members present:

Tom Johnson
Kathy Jordan
Katy King
Kevin Christensen
Holly Martin

Staff present:

Rich Wallace
Charly Stevens
Terry Broyles

Also present were Dennis Tillman and Todd Carr.

MOTION: A motion was entered by Jordan to accept and approve the agenda for January 9, 2018, second by King. All in favor and motion passed.

MOTION: A motion was entered by Jordan to approve the Minutes of December 12, 2017, second by Martin. All in favor and motion passed.

CLAIMS: The pre-approved claims for month end December was presented for review. Claims for mid-month January were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Martin, to approve all claims as submitted, second by Jordan. All in favor and motion passed.

New Business included board elections.

A short discussion ensued on the slate of officers.

MOTION: A motion was entered by King, to retain the current slate of officers, second by Martin. All in favor and motion approved. Slate of Officers is as follows: Tom Johnson – Chair. Kevin Christensen – Vice Chair. Katy King – Board Secretary. Holly Martin and Kathy Jordan, Board Members.

Old Business included budget discussion, directional signage to Pierce Creek and park updates.

Budget copies were distributed and discussion focused on truck inventory, fixing park roads, storm shelter and maintenance of facilities.

Additional signage for Pierce Creek was discussed. Placement of the sign would depend upon whether it's placed on Highway 59 or 48 (state) or secondary road (county). Several options might be available. Rich has already talked with the County Engineer and Rich indicated he would visit with DOT.

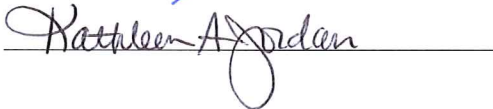
Martin sent a request to the CYC group and Sorensen's bid of \$9,210 on the trail clearing project at Pierce Creek; CYC requested a 2nd bid, (attached in the minutes) from Watson Excavation for \$3,000.00. Martin indicated that she would re-send the request to CYC. We are still expecting Sorenson to approach the board next spring with a bid for spray maintenance costs on the trails at Pierce Creek.

In other park updates, several porta pots at Rapp Park were vandalized over the holidays and a short discussion on a day use fee at Pierce Creek.

MOTION: A motion to adjourn was entered by King, second by Martin. All in favor and motion passed. Adjournment was at 7:50 p.m.

APPROVED: 02/13/2018

Chair 

Secretary 

The regular meeting of the Page County Conservation Board was held February 13, 2018 at the Board's office. The meeting was called to order by Chair, Tom Johnson.

Board Members present:

Tom Johnson
Kathy Jordan
Holly Martin

Board Members absent:

Katy King
Kevin Christensen

Staff present:

Rich Wallace
Charly Stevens
Rebecca Sliger

Also present was Roger Sebeniecher.

MOTION: A motion was entered by Jordan to accept and approve the agenda for February 13, 2018, second by Martin. All in favor and motion carried.

MOTION: A motion was entered by Jordan to approve the Minutes of January 9, 2018, second by Martin. All in favor and motion carried.

CLAIMS: The pre-approved claims for month end January was presented for review. Claims for mid-month February were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Jordan, to approve all claims as submitted, second by Martin. All in favor and motion carried.

New business included Back Country Horsemen group, ICAP grant, trail monies, authorize to pay for porta pots.

The Back Country Horsemen group has a scheduled a meeting at Waubonsie for March 17th, any further discussion on our participation was tabled until our scheduled board meeting on the 13th.

Charly informed the group that we received the ICAP grant of \$1,000 to partially fund the security light at the equestrian campground. The board will be notified of the grant application for trail maintenance at Pierce Creek sometime in March.

Porta pots were ordered to replace the vandalized ones at Rapp Park. Charly would like board approval to pay the claim of \$1,329.00 on 2nd bill day (2.28.17) instead of having it become past due by mid-month of March.

MOTION: A motion was entered by Martin to approve the payment of \$1,329.00 at month's end, second by Jordan. All in favor and motion carried.

Old Business included budget discussion, directional signage for Pierce Creek, park updates and board member re-appointment.

Rich and Charly reviewed the budget discussion that was held with the Board of Supervisors. Discussion was on acquiring another truck and a storm structure at Rapp Park.

A discussion on additional directional signage for Pierce Creek was then held. Options with IDOT for highway 59 and secondary road J14 would require buying a set of signs which may or may not resolve the issue.

MOTION: A motion was entered by Jordan to leave the signage alone on Highway 59 and not place additional signage, second by Martin. All in favor and motion carried.

Park updates included some water issues at Rapp Park, the contractor will be asked for recommendations and Rich will get back with the City of Shenandoah. An estimate for spraying trails at Pierce Creek will be re-visited in March with Mr. Sorenson.

Board Member Jordan was re-appointed to serve another five year term ending December 31, 2022.

MOTION: A motion to adjourn was entered by Martin, second by Jordan. All in favor and motion carried. The meeting then adjourned at 7:10 p.m.

APPROVED: 03/13/2018

Chair 

Secretary 

The regular meeting of the Page County Conservation Board was held March 13, 2018 at the Board's office. The meeting was called to order by Chair, Tom Johnson.

Board Members present:

Kevin Christensen
Tom Johnson
Holly Martin
Katy King
Kathy Jordan

Staff present:

Rich Wallace
Charly Stevens
Terry Broyles

Also present were Roger Sebeniecher, Jo Stessman, Robert Heflin, Leo and Loraine Mace, and Diane Motts.

MOTION: A motion was entered by Martin to accept and approve the agenda for March 13, 2018, second by Christensen. All in favor and motion carried.

MOTION: A motion was entered by Martin to approve the Minutes of February 13, 2018, second by Christensen. All in favor and motion carried.

CLAIMS: The pre-approved claims for month end February was presented for review. Claims for mid-month March were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Martin to approve all claims as submitted, second by Christensen. All in favor and motion carried.

New Business included Back Country Horsemen of America, campground host discussion, Rapp Park asphalt plant set up proposal and budget amendment.

Robert Heflin, representing the Back County Horsemen group, distributed their mission statement, the group's vision and value and a report on their volunteer hours for 2017. The group would like to work on the trails at Pierce Creek; questions on available equipment and time frame were discussed. The group will be meeting at Waubonsie Park on March 17th if anyone from the Conservation Board and staff are willing to attend. They will work up a tentative workday schedule for Pierce Creek sometime in April. Various grants were discussed in regard to the trail cleanup. The grant from CYC did not come thru.

Mr. and Mrs. Leo Mace approached the Board about the possibility of becoming a campground host throughout the summer at Rapp Park in 2019 and voiced their concerns on why having a campground host is important. They have been campground hosts elsewhere in the state of Iowa and now for the 2018 season in Missouri. Staff members Wallace and Stevens voiced some concerns on having a campground host. No decision was reached, and further discussion was tabled.

JD King, County Engineer, had spoken to Wallace about the possibility of a crew moving into the NW corner of Rapp Park to set up an asphalt plant since there is work scheduled in the area. The Conservation Board has done this previously and asked for a lease fee of \$5,000. Staff will check with the Auditor to see if that fee would go into general basic or amended to Rapp Park line item.

MOTION: A motion was entered by King to have Rich talk to Melissa about the money from the lease to see if it can be amended and if not see if the road bidder would supply some rock, second by Martin. All in favor and motion carried. A suggestion was to have the general manager of the award bid come to a board meeting to make sure we are all on the same page.

Stevens informed the Board that a budget amendment request of \$6,220 had been submitted due to revenues received to cover expenses at Pierce Creek and Rapp Park. \$2,135 in misc. donations (grants, membership fees to the gun range) and \$4,085 in monies received for Rapp Park (sale of corn, monies from Shenandoah Foundation to purchase porta pots and a misc. donation).

Old Business included weed control proposal by Brad Sorensen at Pierce Creek. He was not available so this item was tabled until April meeting. Park updates including road work estimates and pond chemicals were also given

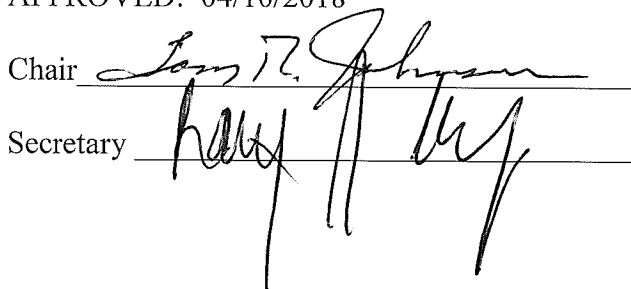
No further business to come before the Board, the next meeting will be Tuesday, April 10, 2018.

MOTION: A motion to adjourn was entered by Martin, second by King. All in favor and motion carried. The meeting then adjourned at 7:45 p.m.

APPROVED: 04/10/2018

Chair

Secretary

The image shows two handwritten signatures. The first signature, for the Chair, is written over a horizontal line and appears to be "Tom R. Johnson". The second signature, for the Secretary, is also written over a horizontal line and is more stylized, possibly reading "Harry [unclear]".

The regular meeting of the Page County Conservation Board was held April 10, 2018 at the Board's office. The meeting was called to order by Chair, Tom Johnson.

Board Members present:

Holly Martin
Kathy Jordan
Tom Johnson
Katy King

Board Members absent:

Kevin Christensen

Staff present:

Rich Wallace
Charly Stevens
Terry Broyles

Also present were Darin Sunderman, Page County Environmental Health, Sam Gruber with Clarinda Heating and Cooling and Roger Sebeniecher and Brad Sorensen.

MOTION: A motion was entered by Jordan to accept and approve the agenda for April 10, 2018, second by Martin. All in favor and motion carried.

MOTION: A motion was entered by Martin to approve the Minutes of March 13, 2018, second by Jordan. All in favor and motion carried.

CLAIMS: The pre-approved claims for month end March was presented for review. Claims for mid-month April were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Martin, to approve all claims as submitted, second by King. All in favor and motion carried.

New Business included discussion on a proposed septic system and current water connections at Rapp Park and playground equipment donation from the City of Shenandoah.

Darin Sunderman, Page County Sanitarian, discussed with the Board about installing modern restroom and the needs of a septic system. Estimates for 3,000, 5,000 and 7,000 gallon holding tank and associated costs were reviewed. The discussion then centered on pumping fee service versus hooking up to Shenandoah's sewer but maybe those monies could put us closer to having a modern bathroom that would be utilized as a storm shelter like the bathrooms in the other parks.

The City of Shenandoah is requesting a backflow preventer be installed at Rapp Park. There are concerns about sand, etc. leaking back into the city's water system. Contractors have submitted estimates on installation whether it's above or below ground, and will this interfere with any future water related plans at Rapp Park? The question was raised that the backflow preventers were not required at time of water installation; have the rules been changed by the city? Does every commercial/residential have backflow preventers on their lines? Rich has purchased and will install individual backflow preventers on the individual spigots.

MOTION: A motion was entered by King not to move on city request until a discussion has taken place with the City of Shenandoah and the water superintendent, second by Martin. All in favor and motion carried.

The City of Shenandoah Parks and Recreation Department is getting new playground equipment and they would like to donate the old equipment to a local entity. There will be some costs to place it at Rapp Park; i.e. concrete for installation, re-assembly, and mulch for fall protection. Rich will talk to Chad Tiemeyer.

MOTION: A motion was entered by Jordan to accept the donation of playground equipment from the City of Shenandoah and place it at Rapp Park, second by Martin. All in favor and motion passed.

Old Business items included weed control on Pierce Creek trails, road repair estimates, fee schedule changes, park updates, asphalt plant set up at Rapp Park and scheduled work day for the Back Country Horsemen group.

Brad Sorensen was in attendance in regard to the spraying of trails at Pierce Creek for weed control. Page County would provide the chemical to spray the trails as needed with brush and weed killer. Portions of the area may need different chemical. Brad's estimate was \$450.00 per application. Rich and Brad will coordinate to get this accomplished.

MOTION: A motion was entered by King to accept Brad's proposal of \$450 per application for spraying trails at Pierce Creek, second by Martin. All in favor and motion carried.

Road repair on portions of roads at Nodaway, Pioneer and Pierce Creek were discussed. Earlier estimates from Blacktop Service Company (Corning, IA) for a total of \$23,177.00 and Sta-Bilt Construction (Harlan) for a total of \$22,054.67 were reviewed showing a difference of \$1,123 between the bidders.

MOTION: A motion was entered by Jordan to have Rich check on the bidders references, availability of getting the projects done and a decision will be made at the May board meeting, second by Martin. All in favor and motion carried.

Fee schedule change was briefly discussed. Charly surveyed several counties with the same amenities and the topic was tabled at this time.

Park updates included the graveling and lengthening camp pads at Pierce Creek and some additional rock needed at the gun range, Rich will be turning on the water and opening bathrooms as soon as the weather stabilizes.

A short discussion on an asphalt plant setting up at Rapp Park was briefly mentioned. Rich and JD King, County Engineer, had a conversation in regard to this but no word has been received if they plan on utilizing Rapp Park as of this update. As in the past, the Conservation Board charged a fee for the plant to lease the ground.

The Back Country Horsemen group is planning a work day scheduled for April 14th with a rain date of April 28th. The north part will be re-flagged and work on the perimeter trail will begin.

Katy King shared correspondence from Joyce Kruse in regard to the equestrian area. No further comments from the public were heard.

No further business to come before the Board, the next meeting will be Tuesday, May 8, 2018 at 6:30 p.m.

MOTION: A motion to adjourn was entered by Martin, second by King. All in favor and motion carried. The meeting then adjourned at 8:05 p.m.

APPROVED: 05/08/2018

Chair 

Board Secretary 

The regular meeting of the Page County Conservation Board was held May 8, 2018 at the Board's office. The meeting was called to order by Chair, Tom Johnson.

Board Members present:

Holly Martin
Kathy Jordan
Kevin Christensen
Tom Johnson
Katy King

Staff present:

Rich Wallace
Charly Stevens
Terry Broyles

Also present were Tim Martin, City of Shenandoah, Dennis Tillman, Alan Armstrong, Alan Jordan, and Sam Gruber.

MOTION: A motion was entered by King to accept and approve the agenda for May 8, 2018, second by Martin. All in favor and motion passed.

MOTION: A motion was entered by Martin to approve the Minutes of April 10, 2018, second by Jordan. All in favor and motion carried.

CLAIMS: The pre-approved claims for month-end April were presented for review. Claims for mid-month May were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by King to approve all claims as submitted, second by Christensen. All in favor and motion carried.

New Business included discussion with City of Shenandoah on corrections to water line at Rapp Park.

Tim Martin, Water Superintendent for the City of Shenandoah, reviewed with the board the water situation at Rapp Park. He discussed that Rich had installed 13 vacuum breakers at the individual sites at the park, but now those would have to be uninstalled come winter. He went over about sand contamination in the line, requested that the board install backflow preventers and check valves in order to protect the city from cross contamination since the campground is a high risk user. The city will provide the items up to \$1,500.00. He suggested that once the backflow preventer and check valves are installed there should be a yearly inspection. Mr. Martin also questioned as to why there wasn't an engineer onsite for the design/installation. Part of the next installation will be above ground and the below ground portion could be surrounded with a structure to

provide heat. Rich and Charly will work on getting bids written and sent. Further discussion will be tabled until we meet with Board of Supervisors and the City of Shenandoah.

Old Business included discussion and approve contractor for road work, water leak at Pierce Creek, quarterly report on gun range, budget amendment, road work at Rapp Park, trail work at Pierce Creek, storm shelter at Rapp and playground equipment.

Bids were received for chip and seal work for the roads at Pierce Creek, Pioneer and Nodaway Valley Park. Sta-Bilt (Harlan) - \$22,054.67 and Blacktop Service (Corning) - \$23,177.00.

MOTION: A motion was entered by Jordan to accept the low bid from Sta-Bilt for \$22,054.67 to do the chip and seal work on park roads at Pierce Creek, Nodaway and Pioneer Park, second by King. All in favor and motion passed.

The water leak at Pierce Creek has been resolved; a new curb valve has been installed. Question was asked how much to put in a new line to the shop; estimate may be around \$6-7,000.

Dennis Tillman was present to give a quarterly report on the gun range. The range was not open for 6 days due to inclement weather. 222 people have utilized the range since January 1st with 26 new members since January 1. Total membership is in the mid 90's. The committee still needs to install a roof on the 100 yard line and would like to install more gravel on the range and the road inside the range gate. Balance stands at \$2,558.00 brought in from memberships. Mr. Tillman indicated there were over 50 riders from the Two County Dusters group having a trail ride that first weekend in May when the range was also open, there were no problems. Charly reminded the board that the monies are in a revenue line item designated for Pierce Creek and then amended into the budget.

Charly reviewed the budget amendment request to amend current budget to include monies received of \$3,565 for Pierce Creek, and \$4,085 for Rapp Park with a total asking of \$7,650. The amendment is pending approval by the Board of Supervisors.

Pat Stanbrough has volunteered to grade the road at Rapp Park. A discussion will be held with JD in regard to the work.

The playground equipment from the City of Shenandoah has been dismantled and delivered to Pierce Creek. Some new hardware will need to be purchased and then set up will be at Rapp Park.

Backcountry Horsemen indicated that some trees need to be re-marked. Rich said he would re-mark the trees. Phone call from Mr. Heflin indicated they had completed

portions 10 foot or wider of trails that were completed with 11/12 volunteers equaling 53 hours (volunteer in kind sheet attached in minutes). There is more work to be done so they will return at a later date. There was more discussion about trail work.

A discussion was held in regard to storm shelter vs bathroom at Rapp Park. We are allocated \$25,000 next fiscal to purchase a storm shelter, a preliminary estimate on building a concrete bathroom with hookups is being sought. We would like to bid this project together and submit a letter of intent to several funding opportunities. An estimate for \$18,000 to construct a concrete block building as a storm shelter with abilities to add electrical and plumbing at a later date was mentioned.

MOTION: A motion was entered by King to go ahead with the storm shelter/bathroom concept, second by Martin. All in favor and motion carried.

King inquired about some pelicans at Rapp Park.

There being no further business to come before the Board, the next meeting is June 12, 2018 at 6:30 p.m.

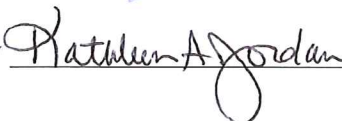
MOTION: A motion was entered by Jordan to adjourn, second by King. All in favor and motion carried. The meeting adjourned at 8 p.m.

APPROVED: 06/12/2018

Chair



Board Secretary



The regular meeting of the Page County Conservation Board was held on Tuesday, June 12, 2018 at the Board's office. The meeting was called to order by Chair, Tom Johnson.

Board Members present:

Tom Johnson
Kathy Jordan
Holly Martin
Kevin Christensen

Board Members absent:

Katy King

Staff present:

Rich Wallace
Charly Stevens
Terry Broyles
Randal Carlson

Also present as guests were Dennis Tillman, Trish Bergren and Chuck Morris.

MOTION: A motion was entered by Jordan to approve and accept the agenda for June 12, 2018, second by Martin. All in favor and motion passed.

MOTION: A motion was entered by Jordan to approve the Minutes of May 8, 2018, second by Martin. All in favor and motion passed.

CLAIMS: The pre-approved claims for month-end May were presented for review. Claims for mid-month June were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Christensen to approve all claims as submitted, second by Jordan. All in favor and motion carried.

New Business included art sculptures in the parks, bids for Rapp Park water issue, safety measures, gun range update and grant and the fishing derby summary.

The water bill at Pierce Creek has been exceptional high at the shop; a water leak has been found and isolated and shut done by the old well.

Trish Bergren, representing the CCAM (Clarinda Carnegie Art Museum), has been given several pieces of art work donated by the Charles Ginnever collection to be permanently installed in the community. She spoke of the locations throughout the city and is down to two pieces yet to find a home. There will be a legal contract between CCAM and the receiver of the art work. CCAM will take care of the installation, maintenance and liability of the pieces. She wants the pieces to be visible. She then distributed photos of Medusa and High Rise. Medusa is a large piece – 144 in. x 456 in. x 384 in. The High Rise art piece is 19 ft. x 22 ft. x 10ft. Charly indicated that she contacted the safety consultant in regard to safety/liability and comments made in regard to potential issues but he added it would enhance our parks. Trish indicated there would be no costs incurred on the part of the county. CCAM will provide a press release. The BOS is in support of the art going onto park grounds and in agreement that will enhance the visitor's park experience. The contract has been reviewed by the BOS and the County Attorney. Discussion then followed on placement location.

MOTION: A motion was entered by Jordan to have Medusa installed at the north end of the Conservation Center and High Rise installed at the roadside rest area at Nodaway Valley Park, second by Martin. All in favor and motion carried.

Bids were sent out to 5 contactors in regard to the addition of the backflow preventer at Rapp Park. One bid was received from PWWS in the amount of \$4,077.06 (bid attached in Minutes). After some discussion, it was the consensus to take the bid and meet with the BOS and the City of Shenandoah to resolve the issue.

MOTION: A motion was entered by Martin to move ahead with the project and meet with all parties, second by Jordan. All in favor and motion carried. Charly will notify board members of the meeting time and location and invite Jim Davey, City of Shenandoah, to the meeting.

Wallace and Stevens has been notified that a meeting with Mark Schaffer, Safety Consultant, will take place on June 27th to review safety practices within the Conservation department. A partial risk assessment has been done; it was recommended to remove some playground structures at Nodaway Valley Park which was completed on June 8th. Employee PPE was discussed but no action taken, pending the visit with Mr. Schaffer.

Dennis Tillman, gun range committee member, updated the Board. Mr. Tillman indicated in May there were 94 shooters utilizing the range and a total of \$325 in memberships fees. He indicated that there are about 60 to 65% (aging) veterans who utilize the range. Sometimes a range officer will drive them up to the range, etc., to help them. The committee would be interested in purchasing a used golf cart to help with the assistance of getting the members to the range. The 2nd proposal involves new gun owners to firearm shooting and provision of a shorter pistol range 7 to 10 yard range. There is room to the west for 5 firing lanes – 40 ft. wide x 10 yards deep just for new

shooters, would like to see a concrete apron or sidewalk installed that could be handicapped accessible.

There is a Freedom Grant opportunity from the Elks Club in the amount of \$2,000 each; they'll offer to help write the grant. The deadline is July 1. If accepted, the Elks Club would accept responsibility for the media release of the grant and that they helped finance the project. The gun range committee asked for the consideration from the Conservation Board to apply for the grant. The committee would need to submit the amount of volunteer hours, equipment, etc. to be used to show the need for one or the other range projects as Mr. Tillman outlined. It was suggested to have Loss Control Coordinator from ICAP plan a site visit to see if the additional range projects would also be safe from an insurance viewpoint.

MOTION: A motion was entered by Jordan to allow the gun range committee to follow thru with the Elks Club on submitting a grant for \$2,000 for improvements to the range, second by Martin. All in favor and motion carried.

Charly updated those present with the Fishing Derby that was held on Saturday, June 2nd at Pioneer Park. There were 77 kids participating. The 4 food stores donated hot dogs, buns and chips; Eaton's CIT group did the grilling and brought drinks. The Shenandoah Optimist Club had 4 to 6 volunteers there. Thank you notes were signed by the kids and sent to that list of donors. There were 14 Crappies, 31 Bluegill, 2 Bass, 1 Catfish, 1 Bullfrog and 1 Turtle. This was all catch and release. Registration forms were delivered to all Page and Fremont County schools and to homeschooled as well.

In Old Business, items for discussion were bathroom/storm shelter combo at Rapp Park and river access signage.

Alan Jordan was not present to discuss a proposal to build a block building that would serve as a storm shelter and eventually bathroom facilities at Rapp Park. Item was tabled.

Discussion on river access at Shambaugh is completed and according to reports there has been a lot of usage. The next access is scheduled for the Brummett Bridge (Washington Street Bridge). According to an earlier agreement, Secondary Roads would build the access, build a parking lot and the Conservation Board would supply signage, trash pickup and mow.

The next Board meeting is scheduled for Tuesday, July 10, 2018 at 6:30 p.m at the Conservation Center.

MOTION: A motion was entered by Jordan to adjourn, second by Martin. All in favor and motion carried. Meeting then adjourned at 8 p.m.

APPROVED: 07/10/2018

Vice, Kurt Schuster
Chair

Board Secretary Kathleen A Jordan

The regular meeting of the Page County Conservation Board was held on Tuesday, July 10, 2018 at the Board's office. The meeting was called to order by Vice-Chair Kevin Christensen.

Board Members present:

Kevin Christensen
Holly Martin
Kathy Jordan

Board Members absent:

Tom Johnson
Katy King

Staff present:

Rich Wallace
Charly Stevens
Terry Broyles

MOTION: A motion was entered by Martin to approve and accept the agenda for July 10, 2018, second by Jordan. All in favor and motion carried.

MOTION: A motion was entered by Martin to approve the Minutes of June 12, 2018, second by Jordan. All in favor and motion carried.

CLAIMS: The pre-approved claims for month-end June were presented for review. Claims for mid-month July were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Jordan to approve all claims as submitted, second by Martin. All in favor and motion carried.

New Business included meeting summary with safety consultant, and a summary of Board of Supervisors meeting/City of Shenandoah.

Rich and Charly met with Mark Schaffer, safety consultant, hired by the county. Some of the potential loss liabilities were discussed, and a tour of the parks will be undertaken at some point. Some early recommendations on playground equipment at Nodaway Valley Park have been taken care of per Mr. Schaffer's recommendations.

A summary of the meeting between the BOS, PCCB and the City of Shenandoah in regard to the installation of backflow preventers and valves were discussed on 6/19/18. We had 1 bid from Professional Waste Water and the agreement was that the City of Shenandoah would split the cost of \$6,000, (\$3,000 City and \$3,000 PCCB) to get this done and the City would supply the backflow preventers and the valves.

Old Business discussion was on the bathroom/storm shelter at Rapp Park, handicapped accessibility for the gun range and other park updates.

Rich and BOS Armstrong were going to meet with Rapp Foundation to discuss the potential for partial funding of the bathroom/storm shelter. The meeting and project are on hold.

Janis Hochreiter, ICAP Loss Control Coordinator, revisited Pierce Creek to evaluate the range and examine the potential to make it ADA accessible. This was in regard to the gun range committee's exploring a local grant opportunity. She also looked at the donated playground equipment and found some potential hazards, which may make it difficult to put the equipment together for usage.

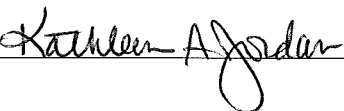
Rapp Park had 10,469 fingerlings wipers stocked on 7/3/18. They were approximately 2 inches in length. A total of 23,620 wipers have been stocked since 2015 project was initiated.

MOTION: A motion was entered by Martin to adjourn, second by Jordan. All in favor and motion carried. Meeting then adjourned at 7 p.m.

The next board meeting is scheduled for Tuesday, August 14, 2018 at the Conservation Center.

APPROVED:

Chair 

Secretary 

The regular meeting of the Page County Conservation Board was held on Tuesday, August 14, 2018 at the Board's office. The meeting was called to order by Chair, Tom Johnson.

Board Members in attendance included Johnson, Martin, Jordan and Christensen. Absent was King.

Staff present included Wallace, Stevens and Broyles.

Visitors present were Dennis Tillman.

MOTION: A motion was entered by Martin to approve and accept the agenda for August 14, 2018, second by Jordan. All in favor and motion carried.

MOTION: A motion was entered by Jordan to approve the Minutes of July 10, 2018, second by Martin. All in favor and motion carried.

CLAIMS: The pre-approved claims for month-end July were presented for review. Claims for mid-month August were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Jordan to approve both sets of claims as submitted, second by Martin. All in favor and motion carried.

New Business included a discussion on the mammoth sculpture in storage and liability, and Rapp Park storm shelter/bathroom.

The pieces of the mammoth sculpture have been in storage at Pioneer Park maintenance building for a length of time. In a discussion with the local insurance representative and the county auditor it was determined that a letter should be sent notifying Spencer and Woodford that neither the County or the Conservation Board will be held liable due to any injuries or theft of the mammoth should it occur. The proposed letter needs a revision and will be presented at the September meeting as an action item.

The storm shelter/bathroom at Rapp Park was discussed at length. The backflow preventer/ valves and housing structure were reviewed. Rich will meet with Alan Jordan to discuss the plan for the building. Rich will also talk with PWS about the bid for the work to be done as recommended by the City of Shenandoah. Charly mentioned that we could send intent letters to several grant opportunities since we do have a \$25,000 to use towards the building.

Old Business discussed was park updates and gun range updates. There has been a fish kill at Pioneer Park, this is due in part to maximum depth of the lake is 5.5 feet (low water table with little to no oxygen) and high temperatures. The DNR has some recommendations, Rich and Charly will follow up and this will be placed on the September agenda.

The river access at the Shambaugh Access is also experiencing low water levels and trucks have been driving across the river bed.

Dennis Tillman provided a short summary on the gun range activities. Material has been ordered for the roof at the rifle/shotgun range, working on concrete for sidewalk and parking area. The grant they submitted to the Elks Club was not awarded because it has to be specifically for handicapped veterans use only and we can't allow exclusive use by one group. He indicated that in October the gun range committee would like to host a "Stand Your Ground" workshop training for security and safety. A request was made to the Conservation Board to have the convenience of switching range starting times on October 6 & 20th.

MOTION: A motion was entered by Jordan, to allow the gun range committee the ability to change the 1st and 3rd Saturdays for activities as needed, second by Martin. All in favor and motion carried.

MOTION: A motion was entered by Martin to adjourn, second by Jordan. All in favor and motion carried. Meeting then adjourned at 7:15 p.m.

The next board meeting is scheduled for Tuesday, September 11, 2018 at the Conservation Center.

APPROVED: 9/11/2018

Chair

_____

Secretary

_____

The regular meeting of the Page County Conservation Board was held on Tuesday, September 11, 2018 at the Board's office. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board Members present included Tom Johnson, Kathy Jordan and Holly Martin. Board members absent were Christensen and King.

Staff present included Wallace, Stevens and Broyles.

Visitors present included Tom Stevenson and Susan Woodford.

MOTION: A motion was entered by Martin to approve and accept the agenda for September 11, 2018. second by Jordan. All in favor and motion carried.

MOTION: A motion was entered by Martin to approve the Minutes of August 14, 2018, second by Jordan. All in favor and motion carried.

CLAIMS: The pre-approved claims for month end August was presented for review. Claims for mid-month September were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Martin to approve both sets of claims as submitted, second by Jordan. All in favor and motion carried.

New Business included a discussion on "Friends of Rapp Park" and a brief report from a range committee member.

Tom Stevenson and a group of friends are with the intent to form an organization called "Friends of Rapp Park" to assist with making improvements at Rapp Park. He indicated that some work needs to be done on the boat ramp due to the current water level, a security light at the boat ramp for night fishermen, more tree planting, especially at the primitive area, (he suggested hybrid willows – fast growing trees for quick shade) and the creation of more fish habitat. It would be based on volunteer labor; he discussed forming a membership to raise funds, corporate sponsorships and additional ideas to raise monies for improvements at Rapp Park. It was understood that the group would make written recommendations to the Conservation Board for consideration and approval.

MOTION: A motion was entered by Jordan, to approve the creation of "Friends of Rapp Park" to assist with park improvements, all project ideas will need to come to the Conservation Board and to be approved before the work is carried out, second by Martin. All in favor and motion carried.

Terry Broyles brought the Board up to date on activities at the range. The roof over the 100 yard line now has a cover. The range committee has been researching the purchase of a golf cart to help facilitate the movement of materials and people up to the range. Marlin and Mary Jo Tillman has donated a golf cart and pull behind wagon for range usage only. The golf cart and wagon is graciously accepted.

Old Business included the storage and liability of the mammoth structure at Pioneer Park maintenance building. Susan Woodford was in attendance at the meeting and the liability issue was discussed with her. The shop at Pioneer Park had been broken into and concerns over the mammoth being stolen or destroyed were discussed with Susan. She is agreeable to have it moved to her shop. She would like to attend another meeting to discuss the mammoth installation at Rapp Park.

Jordan talked about the valve installation and the storm shelter at Rapp Park and her discussion with Tim Martin and Alan Armstrong.

Park updates were then given. There are concerns about the condition of the lake at Pioneer Park, discussion on options and grants available from the Iowa DNR.

Broyles had concerns about mowing/maintenance in the parks. He would like to see some re-establishment of habitat (food plots, wildflowers) and cut down on mowing.

MOTION: A motion was entered by Martin to look at potential re-establishment of habitat areas in each of the individual parks starting with the primitive area at the equestrian campground at Pierce Creek, second by Jordan. All in favor and motion carried.

MOTION: A motion was entered by Martin to adjourn, second by Jordan. All in favor and motion carried. The meeting adjourned at 7:40 p.m.

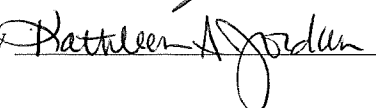
The next meeting is scheduled for Tuesday, October 9, 2018 at the Conservation Center.

APPROVED: 10/9/2018

Chair



Secretary



The regular meeting of the Page County Conservation Board was held Tuesday, October 9, 2018 at the Board's office. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board members present included Kevin Christensen, Kathy Jordan, Tom Johnson and Holly Martin. Absent was Katy King.

Staff present included Charly Stevens and Terry Broyles. Wallace was absent due to law enforcement training in Des Moines.

Visitors present included Doug Wright, Tim Bettis and Jon Van Nostrand.

MOTION: A motion was entered by Jordan to approve and accept the agenda for October 9, 2018, second by Christensen. All in favor and motion carried.

MOTION: A motion was entered by Jordan to approve the Minutes of September 11, 2018, second by Christensen. All in favor and motion carried.

CLAIMS: The pre-approved claims for month end September was presented for review. Claims for mid-month October were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Martin to approve both sets of claims as submitted, second by Jordan. All in favor and motion carried.

New Business included storm shelter bids.

The 3 bids for the storm shelter construction were reviewed. Bids submitted included; Mark Edwards Masonry - \$20,000 (60% down and weekly draws as necessary), Quality Construction - \$18,000 (50% down) and DR Construction - \$17,960.00. A discussion centered on the two bids that were asking for a percentage down; Charly had talked with the County Auditor and the policy is that they normally do not pre-pay invoices; comparisons of the bids then ensued.

MOTION: A motion was entered by Christensen to approve the bid from DR Construction for \$17,960.00 for the storm shelter project at Rapp Park, second by Martin. All in favor and motion carried. Board Member Kathy Jordan abstained from voting due to conflict of interest.

Old Business included the fisheries problem at Pioneer Park and park updates.

At Pioneer Park we experienced a late summer fish kill, due in part to high temperatures, low oxygen content for the fish and shallow water levels. Rich has received an estimate

of \$10,000 - \$15,000 from Trent Tiemeyer to dig a channel to allow for more water flow to allow the fish to survive over winter. Stevens indicated that the Board had previously received management recommendations from the DNR Fisheries and DNR considered Pioneer Park a priority and there are a number of items that could be implemented to improve the fisheries. Stevens expressed concerns also shared by Wallace, which we may not have much fishing at Pioneer Park next spring if we experience a winter kill; and the effect that would have on fishing and camping next summer at Pioneer Park. There is also the possibility of not having a fishing derby for 2019 due to lake problems.

Charly indicated there is a fish habitat grant opportunity that is cost share based at 90% - 10% local. There is no guarantee that if we apply that we would get funded as it's highly competitive, if awarded the grant money no work could proceed until early to mid-spring.

Board Member Jordan asked if we get the grant to work on the lake, will the DNR re-stock and is it possible we could buy some larger fish to add into the lake. The DNR stocks fingerlings; this is something we would have to discuss with the DNR on the other stocking for numbers vs acres of lake.

MOTION: A motion was entered by Jordan to proceed with the DNR Fisheries grant, second by Martin. All in favor and motion carried.

Park updates included the gun range, Dennis Tillman donated a refrigerator and Jim Beal, Shenandoah Hy-Vee and range member donated 4 cases of water. (Thank you notes have been sent). Broyles indicated that mowing is all caught up and they are working on smaller projects before winter.

A member of the Sheriff's office is asking to utilize the range for training; he had visited with Rich about the procedure.

MOTION: A motion was entered by Martin that this law enforcement deputy should have the same access as the previous firearms instructor for range training, second by Jordan. All in favor and motion carried.

MOTION: A motion was entered by Martin to adjourn, second by Christensen. All in favor and motion carried. The meeting then adjourned at 7:30 p.m.

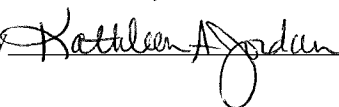
The next meeting is scheduled for Tuesday, November 13, 2018 at the Conservation Center.

APPROVED: 11/13/2018

Chair



Secretary



The regular meeting of the Page County Conservation Board was held Tuesday, November 13, 2018 at the Board's office. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board members present included Tom Johnson, Kathy Jordan, and Holly Martin. Absent were Katy King and Kevin Christensen.

Staff present included Rich Wallace and Charly Stevens.

Visitors present included Zach Setterberg and Joyce Kruse.

MOTION: A motion was entered by Jordan to approve and accept the agenda for November 13, 2018, second by Martin. All in favor and motion carried.

MOTION: A motion was entered by Martin to approve the Minutes of October 9, 2018. A donation to the gun range should have read Jason Beal, not Jim. The Minutes will reflect the correction, second by Jordan. All in favor and motion carried.

CLAIMS: The pre-approved claims for month end October was presented for review. Claims for mid-month November were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Martin to approve both sets of claims as submitted, second by Jordan. All in favor and motion carried.

New Business included fundraising for Rapp Park, discuss and approve camping fees for 2019 and discuss the publication of conservation board minutes.

Zach Setterberg introduced himself and explained his ideas on some fundraising ideas for development projects at Rapp Park like tree planting, dump station, modern bathroom, etc. He mentioned maybe corporate matching grants (similar to Pella's – they match what an employee gives). He would like to explore those kinds of opportunities as he sees a need to invest in local natural resources. The Board advised him to come to the December board meeting with a plan of action on how he would like to proceed.

An increase of camping fees for 2019 was discussed with any changes to be effective April 1st. The current fees for electric sites are \$15 and \$6 for primitive. The equestrian campground fee is currently \$17 for electric sites, reduce this to \$15 and charge a \$2 day use fee for horse riders. Annual passes were discussed, no action taken. Staff will visit with other campgrounds and get some solid numbers and bring to the December meeting for further discussion.

An inquiry had been made as to why the Conservation Board did not publish their board minutes. The County Auditor and the Iowa Public Information Board were contacted about the inquiry and both stated that the Board does not have to publish their Minutes as long as Chapter 21 & 22 conditions are met. The Minutes are available upon request and also updated to the county webpage which meets sufficient coverage of Minutes. No action was taken.

Old Business included park updates. The road resurfacing in the campgrounds has been put on hold until spring for Pierce Creek, Pioneer and Nodaway Valley Park due to weather delays. The contractor has been advised that the projects must be done and invoiced prior to end of fiscal year June 30th. The storm shelter at Rapp Park has been started with the footings dug; rebar set and pouring of concrete. Some of the black rock has been moved for patching of holes at Rapp Park. Winter shut down of the bathrooms, water off has been completed.

The Fish Habitat grant application requires a "Statement of Resolution" thereby stating that the Conservation Board is interested in applying for funding for fish habitat monies for work at Pioneer Park.

MOTION: A motion was entered by Martin to authorize the Board Chair to sign the Statement of Resolution for Fish Habitat grant assistance, second by Jordan. All in favor and motion carried.

Joyce Kruse was in attendance and asked for copies of the Board Minutes from March 2018 thru November. She also inquired about a trail ride at Pierce Creek and non-profit status in regard to liability. The Waiver of Liability was discussed, but staff will contact insurance company to be sure.

MOTION: A motion was entered by Martin to adjourn, second by Jordan. All in favor and motion carried. The meeting then adjourned at 7:40 p.m.

The next meeting is scheduled for Tuesday, December 11, 2018 at the Conservation Center.

APPROVED: 12/11/2018

Chair



Secretary



The regular meeting of the Page County Conservation Board was held Tuesday, December 11, 2018 at the Board's office. The meeting was called to order at 6:30 p.m. by Chair, Tom Johnson.

Board members present included Tom Johnson, Kathy Jordan, Katy King, Holly Martin and Kevin Christensen.

Staff present included Rich Wallace, Charly Stevens and Terry Broyles.

Visitors present included Zach Setterburg and Joyce Kruse.

MOTION: A motion was entered by Jordan to approve and accept the agenda for December 11, 2018, second by Christensen. All in favor and motion carried.

MOTION: A motion was entered by Jordan, second by King to approve the Minutes of November 13, 2018. All in favor and motion carried.

CLAIMS: The pre-approved claims for month end November was presented for review. Claims for mid-month December were presented for approval and payment. Explanations of expenditures were given by staff.

MOTION: A motion was entered by Martin to approve both sets of claims as submitted, second by Jordan. All in favor and motion carried.

New Business included electric usage at Ross Park. Wallace spoke of the electric usage at Ross Park which was set up for the Bow Hunter Club and their summer archery shoots. He would like to extend an invitation to the Bow Hunter Club to attend the January meeting to discuss the electric overage charge versus minimum monthly rate.

MOTION: A motion was entered by Martin to send a letter to the Bow Hunter Club to invite them to the January meeting to discuss the electric fees, second by King. All in favor and motion carried.

Old Business included updates from Joyce Kruse in regard to the equestrian campground and camping fees, further discussion with Zach Setterburg on a plan of action for Rapp Park development, discussion on camping fees, trail passes for the equestrian campground, Fish Habitat Grant and park updates.

Joyce Kruse was concerned about an increase in camping fees and a day pass fee when it's only going to affect the equestrian users at the park. Discussion on camping fee ensued and therefore that fee will remain at \$17 for electric sites at the equestrian campground.

MOTION: A motion was entered by Martin to have a \$2/per horse trail fee to become effective with camping season starting April 2019 and to be paid on site and annual trail passes can be purchased thru the Conservation office for individual trail pass at \$15.00 or \$20 for family. The Conservation Board would like to approach the Board of Supervisors if the fees from the annual passes be retained for on-going trail maintenance at Pierce Creek, second by Jordan. All in favor and motion carried.

Zach Setterburg presented his Plan of Action on charitable giving from organizations for Rapp Park development. He would like to initiate a networking with different factories; employee/employer matched gifting and would like to build upon the formal plan to reach out.

MOTION: A motion was entered by King to allow Mr. Setterburg to conduct his research and development for charitable giving and maintain contact with the Board, second by Christensen. All in favor and motion carried.

Staff reported that the Fish Habitat grant for Pioneer Park has been completed. Total project cost for renovation of the pond at Pioneer, including jetties, spawning beds and cedar brush piles was \$46,350 with 90% (\$41,715) being funded by the state while 10% (\$4,636) to be funded by the Conservation Board. The application will be reviewed by the district committee and then forwarded to the State. The review date is Monday, December 17th. Other park updates included snow removal and equipment being readied for spring.

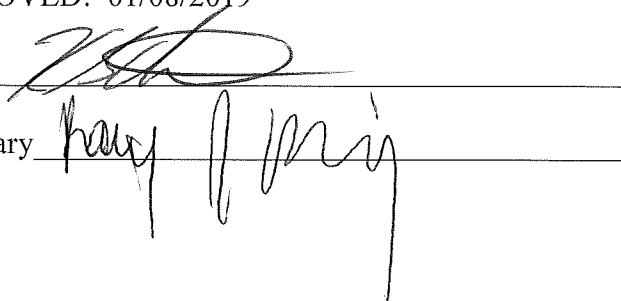
MOTION: A motion was entered by Martin to adjourn, second by King. All in favor and motion carried. The meeting then adjourned at 7:20 p.m.

The next meeting is scheduled for January 8, 2019 at the Conservation Center.

APPROVED: 01/08/2019

Chair

Secretary

The image shows two handwritten signatures in black ink. The first signature, for the Chair, is a stylized, cursive 'Z' followed by a horizontal line. The second signature, for the Secretary, is a more complex cursive signature, possibly reading 'Ray J. King', followed by a horizontal line.